

**SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS
(CONTINUED)**

| 19. ITEM NO. | 20. SCHEDULE OF SUPPLIES/ SERVICES | 21. QUANTITY | 22. UNIT | 23. UNIT PRICE | 24. AMOUNT |
|----------------------------|------------------------------------|--------------|----------|----------------|------------|
| <p>SEE SCHEDULE</p> | | | | | |

32a. QUANTITY IN COLUMN 21 HAS BEEN
 RECEIVED INSPECTED ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____

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| 32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE | 32c. DATE | 32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE |
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| 32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE | 32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE |
| | 32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE |

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| 33. SHIP NUMBER <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL | 34. VOUCHER NUMBER | 35. AMOUNT VERIFIED CORRECT FOR | 36. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL | 37. CHECK NUMBER |
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| 38. S/R ACCOUNT NUMBER | 39. S/R VOUCHER NUMBER | 40. PAID BY |
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| 41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT | 42a. RECEIVED BY (<i>Print</i>) | |
| | 42b. RECEIVED AT (<i>Location</i>) | |
| | 42c. DATE REC'D (<i>YY/MM/DD</i>) | 42d. TOTAL CONTAINERS |
| 41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER | 41c. DATE | |

Section SF 1449 - CONTINUATION SHEET

PWS

Performance Work Statement (PWS)
Center for Hemispheric Defense Studies

1. **GENERAL:** The contractor shall provide qualified personnel to perform tasks in support of the Center for Hemispheric Defense Studies (CHDS) in accordance with this PWS.

1.1 Tasks under the contract will be performed at Government owned facilities or Government leased facilities in the Continental United States (CONUS) and Outside CONUS (OCONUS) locations, to include hotels contracted for CHDS events. The CHDS Headquarters is currently located at the United States (U.S.) Coast Guard Headquarters, 2100 Second Street, S.W, Suite 4118, Washington, DC 20593. CHDS is slated to move to Lincoln Hall, NDU, Ft. McNair, Washington, DC. The contractor shall perform the tasks at the CHDS offices and other sites as designated by program needs. Contractors shall bid on the whole PWS. Hours listed for Performance Objectives are only estimates and not binding on the Government.

2. **BACKGROUND:** The Center's mission focuses on three strategic areas for change and impact in the Western Hemisphere, which are: (A.) fostering partnerships, (B.) advancing defense and security decision making, (C.) promoting effective civilian-military relationships in democratic environments.

The Center pursues these areas through a variety of academic, research and outreach activities. These activities include: Security and Defense Policy courses, Senior Executive Dialogue courses, and Advanced Defense Studies courses which are held in the Washington, DC area. Other activities such as National Security Planning Workshops, Legislative Leader Seminars, Ministry of Defense Workshops, Sub-Regional Conferences, Advanced Policy Making Seminars, and Faculty Outreach Seminars are held in the region.

2.1 Further information on the CHDS can be found at its website (www.ndu.edu/CHDS)

3. **SCOPE:** The contractor will perform tasks in the design and implementation of events that will enable the CHDS to conduct its current programs and other programs that will be developed from the date of award of the contract. The CHDS programs will include, but are not limited to those listed in Annex A. The event descriptions are provided for planning and as an indication of the scope and complexity of the work. Their appearance in this Work Statement is not a commitment that CHDS will conduct any listed event or that the listed events will not be restructured, revised, modified or cancelled for any reason completely in the Government's discretion.

3.1 The tasks listed are those that are currently identified. During the course of the contract these tasks may be adjusted in coordination with the contractor to encompass additional similar tasks or to reduce the scope of contractor provided support services.

3.2 In the execution of its programs, the Contractor will assist the CHDS to:

- Institutionalize instruction on stability operations and irregular warfare in Regional Center programs by increasing collaboration among the centers and other education providers.
- Encourage U.S. civilian and military participation in programs to foster personal and professional relationships.
- Maximize, to the extent permitted under law, foreign civilian and international civil servant participation in seminars and programs.
- Develop and maintain relations and cooperation with counterpart CHDS-oriented security institutions and allies that have an interest in CHDS area of responsibility (AOR).
- Undertake research projects and programs in support of the Secretary of Defense's policy objectives and Combatant Commanders' priorities.
- Continue to expand upon its alumni program to maintain communication with foreign defense and security professionals.
- Foster opportunities for USG interagency partners to attend programs and serve on Regional Center faculty and staff;
- Conduct outreach and network-building efforts among the other Regional Centers, other DoD institutions, and US State Department public diplomacy efforts;
- Utilize the Regional International Outreach portal as the primary online means for collaboration among the Centers and alumni;
- Build collaboration and create efficiencies among the Regional Centers and other DoD international education and outreach providers with the Global Center for Security Cooperation;
- Review the effectiveness of web-based programs at the CHDS to ensure they foster interoperability and include networking components (curricula, research, digital documentary libraries, Military Education Research Library Network, computer assisted exercises, Regional International Outreach (RIO) program, Regional Security Cooperation Network, etc.) which would enable CHDS students, alumni, and other national security professionals to leverage the CHDS education and information resources both for use within the CHDS and in the CHDS outreach programs.
- Support the program priorities of the Office of Secretary of Defense for Policy and Combatant Commands.

4. APPROACH: The contractor will conduct business in a fashion that is consistent with Federal and DOD regulations. The contractor shall provide technically qualified, experienced, international policy, operations, administrative, logistics and support analysis services to support the detailed planning, organizing, coordinating and execution of numerous conferences, seminars and international programs as well as operation of the ongoing policy and outreach missions as

specified in this Performance Work Statement. The contractor will respond to the Contracting Officer's Representative (COR), for policy and program guidance.

4.1 The contractor shall assign a Project Manager. See Paragraph 5.13. The Project Manager acts as the single point of contact for all activities with the COR for this contract. The COR is the point of contact for the Project Manager.

4.1.1 It is important for each member of the contractor team to possess and maintain the highest standards of personal deportment, judgment, demonstrated organizational abilities, and outstanding communication skills. It is essential that personnel can interact appropriately and effectively with senior government and military and civil society foreign representatives. The nature of the CHDS requires a contractor team capable of dealing with all levels of hierarchy including host nation representatives, U.S. government and embassy officials as well as suppliers and vendors.

4.1.2 The Contractor will work with the government to refine, as appropriate, effective and efficient office management systems.

4.1.3 The contractor and its employees shall be experienced in working with senior civilian and military officials; strong in interpersonal and people skills; knowledgeable of CHDS Area of Responsibility (AOR) or have experience working in CHDS AOR; organizational skills and specifically special events planning and implementation experience; have interest and ability to travel to throughout the Western Hemisphere.

4.1.4 The CHDS will provide the contractor with sixty (60) days written notice before any functions covered by this contract are converted over to Government personnel. Labor costs will be adjusted accordingly. Additional tasks that may require Contractor support are addressed under Performance Objective 2.

5. PERFORMANCE OBJECTIVE No. 1: The contractor shall provide qualified administrative, technical, management, and academic support personnel to perform the tasks set forth in the PWS.

5.1 Program Planning Management for the Chief of Operations and Executive Events, Event and Special Program Planning, Project Management, Facilitators for Seminars, Workshops, Symposia, and Student Services On-Site Coordination personnel under performance objective 1 are considered key personnel. All personnel must be able to travel internationally, usually the Western Hemisphere, to perform the required tasks. Personnel with cross-cultural experience are preferred. The ability to speak Spanish and/or Portuguese, where required is highly desirable and often required dependent upon responsibilities assisting and supporting students.

5.1.2 Academic support and facilitators must have a combination of academic degree (Ph. D. preferred, Master's degree required), practical experience, and/or teaching experience in the required area of expertise. Administrative, technical, and management support personnel will be already trained to perform their tasks. Personnel shall possess the highest standards of personal deportment and judgment; possess demonstrated organizational abilities, and outstanding interpersonal and communications skills as demonstrated in their resumes.

5.1.3 The contractor must provide resumes of all proposed personnel in response to this PWS and all subsequent contract modifications. The resumes must identify all proposed personnel and their proposed role in the execution of this PWS. The contractor must identify those proposed individuals key to the success of this PWS. Once identified as such, key personnel may not be removed from this project without written acknowledgement from the DSCA Contracting Officer.

5.2 Research Assistance: (2080 hrs. estimate)

5.2.1 Tasks: In conjunction with faculty and staff, conduct organizational and thematic research projects to aid in (institutional development and the dissemination of information through publication, seminar material production, and individual faculty, student, and staff research. Interpret, synthesize, and analyze using specific data, techniques and methods that fulfill the academic necessity of the faculty or staff member to utilize the research. Research publications, documents, public policy initiatives, etc., relevant to the CHDS region for the Center's research database providing written synopsis of research. Attend activities, lectures, and symposiums at other institutions and provide written synopses.

5.2.2 Qualifications: Master's degree in international relations/political science or related field is required. Two years experience in academic research related to the Western Hemisphere region is desirable. Spanish and/or Portuguese is required.

5.3 Administrative Assistance at the Executive Level: (2080 hrs. estimate)

5.3.1 Tasks: Coordinate the internal and external integration of day-to-day and long-range projects, actions, and activities that require the involvement of the Deputy Director; coordinate and support the Deputy Director's participation and involvement in conferences, appearances, and presentations. Contact proponent parties, to include representatives of host governments and organizations, and research background information to provide the Deputy Director. Responsible for managing: the Deputy Director's calendar, proper handling of telephone calls, messages, and daily details of the Deputy Director's travel. Compose a wide range of administrative correspondence for the Deputy Director to include invitation and thank you letters; catalogues and archives correspondence.

5.3.2 Qualifications: High school diploma required and bachelor's degree is desired. Minimum of five years of work experience as an administrative assistant is required. Must be proficient at Microsoft (MS) Word and MS Excel.

5.4 Program Planning Management for the Chief of Operations and Executive Events: (2080 hrs. estimate)

5.4.1 Tasks: Develop and prepare standard operating procedures as well as briefing and background materials on a wide range of program and project-related issues. Assist contractor employees that are engaged in the tasks for planning, preparation and conduct of domestic and international seminars and meetings with senior diplomatic, political and military leaders from the region. Interagency coordination with members from the U.S. State Department, Pentagon, National Security Council, and Capitol Hill regarding policy and program operational issues. Manage all day-to-day coordination and execution of seminars. Assist in the coordination of guest lectures and meetings. Edit, publish, and distribute seminar materials. No activity may will amount to the conduct of foreign policy, which is an inherently governmental function.

5.4.2 Qualifications: Bachelor's degree in political science, international relations, and/or CHDS regional expertise (Western Hemisphere), 3-5 years work experience with program and event planning, program management, and personnel management is required.

5.5 Administrative and Logistical Support : (2080 hrs. estimate)

5.5.1 Tasks: Perform administrative, logistical, and technical support services. Perform administrative support to carry out the logistical requirements to organize seminars; maintain inventory of office supplies needed for execution of events, and perform routine administrative functions; prepare and process official forms, and create travel logs; create presentations and statistical spreadsheets; welcome and direct visitors and answer telephone inquiries; conduct liaison with the National Defense University (NDU) and the U.S. Coast Guard Security Office for in-processing CHDS staff; maintain the Center facilities and training calendars, and convert CHDS documents into electronic images and index them according to defined criteria and guidelines. Sort, prepare, scan documents and enter data into databases. In the processing of official forms, the contractor may not certify or disburse funds or make commitments for the Government.

5.5.2 Qualifications: High school diploma required. Minimum of two years of work experience in administrative and logistical support is required.

5.6 External / Public Affairs Strategic Communications Support (4160 hrs. estimate)

5.6.1 Tasks: Provide public affairs support and content writing for the Center. Develop and write speeches, develop strategic communications plans, and develop back briefs for stakeholders. Interact extensively with United States Southern Command (SOUTHCOM), United States Northern Command (NORTHCOM), other institutions, and Regional Centers to engage stakeholders on behalf of CHDS. Draft the Center's annual report, brochure, and other publications of the CHDS Center for the government's approval. The CHDS Communications Officer will act as final editor/proof reader on strategic correspondence leaving the Center as well as assist as the speech writer for the Center; develop briefs for the Center and brief visitors on CHDS Center Activities as required. Draft reports for the various DoD stakeholders. Draft the Center's annual report, brochures and other publications as necessary.

5.6.2 Qualifications: Master's degree in international relations (or related field) and three years of work experience in public relations, or a bachelor's degree in international relations (or related field) and five years of work experience in public relations is required. Work experience in the Western Hemisphere region in public affairs is desired.

5.7 Administrative Support for Alumni Affairs: (2080 hrs. estimate)

5.7.1 Tasks: In support of the Office of External and Strategic Communications, coordinates and oversees matters pertaining to hosting international and US participants for seminars and conferences in the U. S. and abroad to include housing, transportation, meals, and other matters. Coordinates non-academic participant activities and advises on protocol matters. Assists Protocol Officer to coordinate

requirements for events with Center staff and faculty and with other U. S. government and foreign government agencies.

5.7.2 Qualifications: A minimum of a Bachelors Degree in business administration or related field is required. A minimum of two years working experience in logistics management and a working knowledge of Western Hemisphere (CHDS) region's customs, culture and meeting special needs for foreign diplomats and military leaders desired.

5.8 Administrative Support for the Registrar's Office: (2080 hrs. estimate)

5.8.1 Tasks: In conjunction with the Office of External and Strategic Communications, coordinates and oversees all matters pertaining to international and participants' inquiries for CHDS events in the US and abroad. Plans, organizes, and coordinates all activities associated with the assigned events including the nomination and admission processes. Updates and completes participant lists and manages the integrity of input/output of appropriate information in the CHDS Center database.

5.8.2 Qualifications: To successfully perform this task, a minimum of a Bachelors Degree from an accredited college is required. A Minimum of one (1) year working experience and knowledge of Western Hemisphere (CHDS) region's customs and culture is desired. Spanish is required. Knowledge of PeopleSoft software is desired.

5.9 Event and Special Program Planning (1040 hrs. estimate)

5.9.1 Tasks: Plans, coordinates, and executes CHDS programs. Plans courses of action to be implemented for review by the government prior to execution of the event. Upon approval, implements the course of action and activities to ensure a well thought out and managed function for CHDS. Closely monitors activity to ensure events are managed professionally with minimal disruptions to the event. Provides written after action reports that identify suggestions for improvement as well as positive aspects about the event. Coordinates the Washington D.C. CHDS hosted seminars targeted for the Western Hemisphere diplomatic community in the form of monthly lectures and discussions, as well as all special events associated with other programs both in continental U.S. and in the Western Hemisphere region. Coordinates, plans, and logistically manages monthly roundtable meetings and seminars with a program director. Coordinate and execute all special events to include dinners, luncheons, and evening events for all Washington D.C. based seminars. Events take place both in the US and overseas .

5.9.2 Qualifications: Bachelor's degree or two years of work experience as an event program planner is required. Spanish is desired.

5.10 In-country Event Coordination: (1040 hrs. estimate)

5.10.1 Tasks: Performs administrative, programmatic and logistical support for CHDS Center events by planning, scheduling, coordinating workshops, seminars and classes conducted by CHDS Center in the Western Hemisphere, to include events associated with the Regional Network of Defense Organizations. Works with staff members throughout the Center and US Embassy personnel to ensure administrative and

logistical support is timely in order to maintain scheduled activities. Coordinates logistical support for the CHDS activities to include publications, research support, meetings, and other products. Provides a written after action report that identifies suggestions for improvement as well as positive aspects about the event. Will require travel throughout the Western Hemisphere to coordinate events.

5.10.2 Qualifications: Bachelor's degree is required. Fluency in English, Spanish and/or Portuguese language is required. Two years of work experience in logistical planning in the Western Hemisphere is desired. A thorough understanding of regional issues and customs of the Western Hemisphere is desired.

5.11 Information Technology Support (1,040 hrs. estimate)

5.11.1 Tasks: Provides computer, website and database support for all programs and events. Performs office administration tasks required to support CHDS center's information technology requirements, maintains operations office areas and maintains computer equipment. Uploads data to public and alumni websites, modifies code to affect display of CHDS content on website.

5.11.2 Qualifications: Bachelors degree is desired. Three years experience in information technology support is required. Experience in Blackboard, HTML, CFML, SQL and experience in training Spanish and/or Portuguese speakers to use IT resources is desirable. Spanish is required.

5.12 Budgeting, Accounting, and Acquisition Support for the Resource Management Office: (1040 hrs. estimate)

5.12.1 Tasks: Budgets, tracks, and accounts for daily Center expenditures in accordance with guidance provided by the Defense Security Cooperation Agency and CHDS Resource Management Office. Assists Resource Manager to organize annual and periodic financial reports, preparation for reviews/audits and coordination of data input into the official accounting system. Prepares detailed reports and analysis on contracts and finances for review by the Resource Manager.

5.12.2 Qualifications: A minimum of a high school diploma is required. Bachelor' degree in accounting or related field is desired. Work experience in formulation, presentation and execution of the budget as well as coordination with the Defense Finance and Accounting System (DFAS) is desired. Recent experience working with U.S. Government contracting and fiscal regulations is desired. Experience working with diverse groups of persons, including mid-level to senior-level military and Government officials is desirable. Proficiency in MS Word, MS Excel, MS PowerPoint and MS Access is desired. Contractor and its personnel may be required to execute a Nondisclosure Agreement to protect sensitive budget and acquisition information.

5.13 Project Management (2,080 hrs. estimate)

5.13.1 Tasks: Responds to the Director, CHDS and the COR, the contractor assists the government team to provide timely and accurate reports and feedback. Prepares and submits reports summarizing activities of the contractor team, in-progress reviews recommending solutions for any challenges encountered during the previous quarter. Prepares and submits financial reports and updates no later than ten days following receipt of monthly other direct cost (ODC) invoice. Financial reports should include up-to-date estimated expenses for future events. Participant costs shall be broken down by "Country." Prepare and submit "cost" estimates for future events once the event is entered in the planning process. Estimates should include all line items associated with the event. Actual costs as compared to estimated cost should be completed within 30 days of close of event. Prepares and submits contractor invoice for labor and Other Direct Charges for reimbursement by the government. Prepares and submits vendor payment statements for all contracted support, confirming payment dates. Contribute to after-action reports, including lessons learned and planned corrective actions. Assist with preparation of reports required by congress, DSCA Office of Secretary of Defense (OSD), or other USG entities. Prepare other relevant reports addressing policy formulation, alumni operations, public relations, outreach and engagement, as required by the Director, CHDS. The Project Manager shall participate in all critique sessions, in process reviews, and after action reviews that are conducted in the preparation for, during or after any event.

5.13.2 Qualifications: Qualifications: Five years experience in an operational or training environment is required as well as two years experience in at least two of the following areas: personnel management; administration; logistics planning and management; protocol; public affairs; or political-military affairs is desired. The Project Manager shall possess the highest standards of personal deportment, judgment, demonstrated organizational abilities, and outstanding communications skills. The Project Manager must be familiar with the Western Hemisphere customs and culture. Ability to effectively converse professionally in Spanish or Portuguese is desired. Excellent written and oral communications skills are required. The Project Manager should be a subject matter expert on contracting and/or budgeting operations and demonstrate ability to respond to new or different requirements. A bachelor's degree in a discipline relevant to the work is required.

6. PERFORMANCE OBJECTIVE No. 2: In order to perform the tasks set forth in the PWS paragraph 6, the contractor shall provide qualified administrative, technical, management, and academic support personnel during times when the CHDS' workload surges or increases. These activities will take place at the CHDS' facilities, and/or at other designated locations throughout the world. Academic support and facilitators must have a combination of practical experience and/or teaching experience in the required area of expertise. The administrative, technical, and management support personnel will be already trained in their positions. The personnel must be able to travel internationally to perform the required tasks. Personnel with cross-cultural experience are preferred. Any requirement for, retention or hiring of an attorney must be approved in advance by the Office of General Counsel, Department of Defense.

6.1 Subject Matter Experts for Instruction, Educational Development and Research at Graduate Level Programs on National Security:

6.1.1 Tasks: Support seminars, programs, curriculum development workshops, research, and related activities. Subject matter experts who provide expertise as Adjunct Faculty to the CHDS to direct seminars, provide expertise during curriculum development workshops, author papers,

or speak at CHDS functions. Instructors/facilitators are experts either in thematic area related to the Center's mission or in technical fields such as games, simulations and other instructional formats that take advantage of current technology. The contractor should have a number of subject matter experts who have proven records of excellent performance and commitment to the goals and philosophy of the CHDS upon whom the Contractor can call to respond to Center requirements.

6.1.2 Qualifications: Current or former renowned members of a research and policy institute on security studies, or retired State Department/DoD officials with an extensive background in strategic security studies is desired. Current or former U.S. Government civilian or military officials who are subject matter experts on the Western Hemisphere are desired. These individuals should have a demonstrated level of excellence at lecturing in the subject matter. In most cases Spanish and/or Portuguese is required. If the individual is employed as an attorney in teaching, the individual must be licensed in active status to practice law in at least one of the United States or US territories.

6.2 Facilitators for Seminars, Workshops, Symposia:

6.2.1 Tasks: Instruct or facilitate CHDS Center courses, seminars, workshops, symposia, and other events as determined. The contractor, working with the COR (in consultation with the Academic Dean and other CHDS Center officials), will build a pool of qualified instructors/facilitators/lecturers from the United States, Central and South America and the Caribbean region international community, with backgrounds in government, military, academics, and civil society, who assist in the execution of CHDS events and programs. Expert shall actively participate in orientation and evaluation sessions prior to and after seminars or other events.

6.2.2 Qualifications: Master's degree in international relations or related field is desired. Facilitators are subject matter experts with practical and academic experience in areas such as politics of the Western Hemisphere, national defense, civil military relations, security studies, defense economics, disaster management, regional studies, peace support operations, counter-terrorism. Facilitators shall be conversant in Spanish and Portuguese. Facilitators must have strong interpersonal skills, multi-cultural understanding, and the highest standards of professional conduct.

6.3 Student Services On-Site Coordination

6.3.1 Tasks: The Student Services On-Site Coordinator acts as the single point of contact for all activities with the COR i.e. interpreters, translators, and student service assistants. The Student Services On-Site Coordinator immediately informs the COR of any issues, problems or concerns that pertain to students, guests or scheduled activities. The usual workday for the Student Services On-Site Coordinator begins at 8:00 AM and ends at the completion of the official schedule for any given day. The CHDS schedule will include at least one official evening event or dinner each week, but not more than six during each seminar. Contractor responsibilities may

require that some workdays begin at 7:00 AM or earlier. The Student Services Officer shall participate in all critique sessions, in process reviews, after action reviews that are conducted in the preparation for, during or after any event.

6.3.2 Qualifications: A minimum of a Bachelors Degree is required, with at least 3 years work experience to include experience in at least two of the following areas: personnel management; administration; logistics planning and management; protocol or public affairs; political-military affairs. The Student Services On-Site Coordinator shall possess the highest standards of personal deportment and judgment, possess demonstrated organizational abilities, and outstanding communications skills. It is essential that the Student Services On-Site Coordinator have a working knowledge of the Washington DC diplomatic and military organizations and cultures, and the ability to interact with senior foreign representatives. Fluency in the Spanish language is required.

6.4 Student Services Assistance

6.4.1 Tasks: Student Services Assistants (SSA) will assist the Protocol Officer in managing and maintaining the coffee service for the participants, assembling public relations packets, calling guests invited to CHDS events for RSVP purposes, and escorting graduation guests and visiting guest speakers, as required. Assist participants with routine logistical, academic, and individual requirements. Assist the administrative staff in photocopying and distributing materials for participants, front office phone coverage when requested, and will serve as the initial point of contact for all non-academic issues for the participants during their stay. Assist the participants in departure activities by ensuring their travel reservations have been reconfirmed, participants have no outstanding book loans from the library and their property hand receipts are cleared.

6.4.2 Qualifications: The contractor will assign SSA who have demonstrated, substantive experience in one or more of the following areas: escort experience; administrative management; logistics planning and management; training management. Required to have organizational abilities, communications skills, ability to work under pressure to respond to the dynamics of a multi-cultural environment, and the ability to work in a team organization. It is important that Student Services Assistants possess and maintain the highest standards of personal deportment and judgment, and have the social awareness to interact appropriately and effectively with senior foreign representatives, both civilian and military. It is required that SSA has knowledge of social protocol in the Western Hemisphere, and knowledge of the Washington DC area. The schedule will include an official evening event or dinner each week. There will not be more than six evening functions during each seminar. The Contractor will respond within one working day to any negative information regarding a SSA provided by the Contracting Officer. CHDS may deny access to an SSA or contractor employee in its discretion. SSA must be bilingual (Spanish/English); Portuguese and French language skills are desirable.

6.4.3 Additional Information. COR will verify with the Student Services On-Site Coordinator the number of student services assistants and the time needed 15 working days in advance. The average workday for the Student Services Assistants begins at 7:00 AM and ends at the completion of the official schedule for any given day. The Coordinator must accompany students to their lodging after each day's official events and must be available for students and visitors during a scheduled program, to include scheduled weekend activities. Student Services Assistants will be responsible for any government-furnished equipment used to accomplish the tasks required by the contract. Student Services Assistants will be responsible for the day-to-day good order of all assigned working spaces. Student Services Assistants will immediately inform

the project manager of any issues, problems or concerns that pertain to students, guests or scheduled activities.

6.5 General Staff Support

6.5.1 Tasks: The General Staff Support requirements are those tasks that promote an effective and efficient bi-lingual (Spanish and English) organization to include: daily office operations such as receiving calls and guests, escorting VIPs, maintaining the Director's guest calendar, assembling protocol materials, brochures, public relations packets, taking photos, and serving refreshments at CHDS special events and seminar related social events.

Assist in implementing policies, procedures, manuals, communications, database maintenance and general support to multi-faceted office organization. Assist the administrative staff in photocopying and distributing materials for CHDS event participants, and assisting in routine office and clerical requirements such as typing correspondence and maintaining files. CHDS further requires multi-media support to perform administrative tasks associated with new media projects such as media design and production. Multi-media applications include developing structure, organization and architecture of multi-media for CHDS events. General staff tasks include working in the registrar's office assembling application folders, assisting participants with academic and administrative requirements to include: correspondence, arranging travel, assembling and filing student records.

6.5.2 Qualifications: Spanish is not required but highly desired. A minimum of a High School degree is required, an undergraduate degree is desired. Two years minimum work experience in the area of responsibility is required.

6.6 Planning and Logistical Support of Forward Presence:

6.6.1 Tasks: Plans to include the logistical requirements for the development of CHDS Center's forward presence in the Southern Command's (SOUTHCOM) Area of Responsibility (AOR). Coordinate with the Combatant Command Support officer, develops specific plans for the establishment of a CHDS Center annexes in the SOUTHCOM AOR. Once the plan is approved, defines a detailed course of action and milestones for execution. Coordinates site visits, logistical coordination, host government relations, and travel arrangements. Develops detailed courses of action for establishment of CHDS Center satellite offices at regional strategic studies centers as necessary, to include memoranda of understanding and plans for logistical support.

6.6.2 Qualifications: A Bachelor's degree is required and minimum of 5 years of work experience within a CHDS region Combatant Command and U.S. Embassy is desired. Planning and logistics experience are required. Experience with Southern Command is desired. Former military officer is desired.

6.7 In-country Event Coordination:

6.7.1 Tasks: Performs administrative, programmatic and logistical support for CHDS Center events by planning, scheduling, coordinating workshops, seminars and classes conducted by CHDS Center in the Western Hemisphere, to include events associated with the Regional Network of Defense Organizations. Works with staff members throughout the Center and US Embassy personnel to ensure administrative and logistical support is timely in order to maintain

scheduled activities. Coordinates logistical support for the CHDS activities to include publications, research support, meetings, and other products. Provides a written after action report that identifies suggestions for improvement as well as positive aspects about the event. Will require travel throughout the Western Hemisphere to coordinate events.

6.7.2 Qualifications: Bachelor's degree is required. Fluency in English, Spanish and/or Portuguese language is required. Two years of work experience in logistical planning in the Western Hemisphere is desired. A thorough understanding of regional issues and customs of the Western Hemisphere is desired.

6.8 Information Database Management

6.8.1 Tasks: Inputs data, reports and updates to the uNet (People Soft) or any other corporate database system selected by National Defense University and/or CHDS. Provides IT database support services required to fulfill the CHDS mission.

6.8.2 Qualifications: Bachelors degree and 3 years experience in database management is required. Two years of work experience with the Western Hemisphere region programs is desired. Experience in an academic environment and Microsoft Word programs is desired.

6.9 Management Consulting for the Expansion of the CHDS Center:

6.9.1 Tasks: As CHDS Center grows and evolves in scope, provide Senior Leadership management consultation on the process by which these changes are designed, developed and implemented. Developing forums for input and discussion, reporting on the morale of the organization (through such mechanisms as interviews and surveys), designing and /or facilitating meetings, assisting members of the organization in problem solving and conflict resolution, and assisting individuals and groups to develop the skills and competencies that will make them and the organization more effective.

6.9.2 Qualifications: Master's degree in Business Administration or related field is required. Significant relevant experience in management consulting is required.

6.10 Gaming and Simulation Facilitation

6.10.1 Tasks: Develops, acquires or enhances software for educational games and simulations used in defense and security exercises both in the US and in the CHDS region. Current educational software being utilized at the CHDS is Nations Lab and Tabula Rasa. Knowledge and experience in facilitating CHDS courses, seminars and workshops using games and simulation is highly desired. CONUS and OCONUS travel is required.

6.10.2 Qualifications: Masters Degree required, Ph. D. desired in area of informational technology and software development. Experience in the CHDS region is required. Fluency in English and Spanish is desired.

6.11 Bi-lingual Managing Editor

6.11.1 Tasks: Prepares and edits academic papers for both in-house and institutional publication. Draft and edit scholarly papers for an electronic journal and hard copy journal. Provides editing skills in working with academic scholars on a daily basis. Offers input to academic scholars to initiate, produce, and finalize items for publications. Assists academic scholars by providing detailed presentations of research work to support positions for publications of scholarly publication.

6.11.2 Qualifications: Master's degree in journalism or related field is required. Five years of work experience editing and publications is desired. Work experience in or with Western Hemisphere defense studies is desired.

6.12 Administrative Support for Academic Affairs

6.12.1 Tasks: Supports the preparation of documentation and records for presentations, briefings reports and other forms of communication and instruction related to the functions and administrative responsibilities of the Center, the Office of the Dean of Academics and faculty. Supports research, collection and analysis of information and data related to academic events, projects, programs and the management of the faculty.

6.12.2 Qualifications: Bachelor's degree is required. Two years of work experience in administration is required. Experience working with diverse groups of persons, including mid to senior level military and civilian officials is desired. Proficiency in MS Word, MS Excel, MS PowerPoint and MS Access is required. Spanish is required. Portuguese is desired.

6.13 Institutional Analysis and Research

6.13.1 Tasks: Compiles institutional research and analysis, including annual reports to DSCA and Congress. Maintains integrity of current and historical CHDS student and events database and materials. Provides pre-course and post-course surveys. Analyzes and reports findings from participant surveys to improve and enhance coursework. Provides research and data to CHDS leadership to assist in developing and planning future Center requirements and missions.

6.13.2 Qualifications: Bachelor's degree and five years experience in database management is required. Experience with Enterprise Database Systems such as PeopleSoft Student Administration version 8.0, Oracle and MicroSoft systems. Must have: project management, institutional research experience; understanding of DOD and USG structure; understanding of Western Hemisphere region. Understanding of regional centers business processes is desirable.

7. OTHER DIRECT COSTS: In order to perform the services described in this PWS the contractor may incur direct costs to purchase supplies and services needed to carry out day-to-day operations, programs, seminars, and other CHDS events. The contractor may obtain, after approval from the COR, such supplies necessary to perform the work described in the PWS. The contractor will, at all times, endeavor to minimize such costs. The contractor will be reimbursed

for its allowable direct costs allocable to the contract. For the purpose of reimbursing allowable costs, the term “costs” includes only those recorded costs that, at the time of the request for reimbursement, the Contractor has paid by cash, check, or other form of actual payment for items or services purchased directly for the contract. These include, but are not limited to:

7.1 Travel costs for the contract work shall not exceed the amounts authorized to government employees under the Joint Travel Regulation. Contractor may be reimbursed for ‘danger pay’ allowances paid to employees who travel and work for the contract in hazardous places provided such reimbursement is necessary and does not exceed amounts authorized government employees for Danger Pay Allowance (DPA) in the Department of State Standardized Regulations (DSSR).

7.1.1 Travel Requirements: Travel will be required in the performance of designated tasks and duties, to include supporting Government reviews, attending program meetings, attending seminar sessions, conducting training sessions, coordinating with Combatant and Component Commands, and supporting seminars and special events. Overnight travel may be required.

All travel will normally be specified by the Government and may be included in the contract as an Other Direct Cost, in accordance with the Joint Travel Regulations. Unforeseen travel requirements are anticipated, but will only be executed as directed by the COR. In such instances the Government will direct any required travel, foreign and domestic, at USG expense.

7.2 Contractor may be reimbursed for necessary incurred direct costs pre-approved by the government (Contracting Officer) to support CHDS programs.

7.3 When CHDS conducts an event outside of the Washington DC area, the contractor may be reimbursed for incurred costs for items or services purchased directly for the contract that the Contracting Officer has pre-approved. This includes costs for supplies and other support services overseas, to include lodging services, when such items or services are not available through government logistics or procurement systems.

8.0 PERFORMANCE OBJECTIVE No 3: The Contractor will develop protocols for the hiring, managing, reimbursing, and following up with the experts required to support CHDS programs and activities.

9. DELIVERABLES

9.1 Schedule of Deliverables: The contractor will work with the government team and assist in the delivery of products as of the following schedule. Adherence to schedule will be confirmed by the COR on a monthly basis.

| PRODUCT / ACTION | DUE DATE |
|------------------|--|
| A. Deliverables | Adherence to schedule. Tasks to be completed |

| | |
|-------------------------------|--|
| | on the contract will be confirmed by the COR. |
| B. In-Progress Review (IPR) | Monthly. Findings will be presented to the Director CHDS and forwarded to DSCA Contracting Office for appropriate action. |
| C. Invoice statements | No later than the 10th of each month for the preceding month. |
| D. Event Budget Estimate | On a regular basis following planning of events submit estimate within 7 days. Actual costs of event submitted within 30 days after event. |
| E. Vendor Payment Report | Within forty-five (45) days following the completion of an event. |
| F. Post Event Lessons Learned | Suggested corrective actions within thirty (30) days following the completion of an event. |

10 SECURITY: Security and Academic Informational Requirements.

10.1 Prior to the release or publishing of any public information concerning the CHDS or originating as a result of the working with the CHDS program, clearance must be obtained from the CHDS.

10.2 The contractor employees will comply with all applicable Government security directives and regulations during the performance of work. The contractor will follow guidelines from the U.S. Coast Guard Security Office or any successor program to enroll each contractor employee in the *RAPIDGate* standardized Security Entry Program while at the CHDS headquarters building. The contractor will be responsible for payment of contractor personnel registration fee in the *RAPIDGate* Security Entry Program. Contractor personnel are responsible for safeguarding building passes and other badges, and must immediately report a lost or stolen badge to the COR (202) 685-2424, and the NDU Security Office (202) 685-3835

10.2.1 Dependent upon program requirements, the CHDS may require positions with a secret clearance. Currently there are no positions that require a secret clearance. The contractor will be permitted adequate time to obtain clearance. The contractor is responsible for obtaining all clearances and paying all costs for clearances.

11. QUALITY CONTROL: The contractor shall establish and maintain a complete Quality Control Plan to ensure that the requirements of the contract are provided as specified. One copy of the contractor’s Quality Control Plan shall be provided to the contracting officer at the time of proposal submission. An updated copy must be provided to the Contracting Officer as changes occur. The Quality Control Plan must include all elements in the PWS and Performance Requirements Summary; to include a comprehensive and effective Safety and Security programs that complies with all contract safety and security requirements.

11.1 The Quality Control Plan shall describe the methods for identifying and preventing problems before the level of performance becomes unacceptable. One copy of the

contractor's Quality Control Plan shall be provided to the contracting officer at the time of proposal submission. An updated copy must be provided to the Contracting Officer as changes occur. The Quality Control Plan shall describe the methods for identifying and preventing problems before the level of performance becomes unacceptable.

11.2 Quality Assurance. The government will evaluate the contractor's performance under this contract using the method of surveillance specified in the PWS and based on adherence to guidelines established in Deliverables. When an observation indicates defective performance, the COR will obtain the contractor's representative's initials on the record of the observation. The COR will then submit a Contract Discrepancy Report.

12 HOURS OF OPERATION: The CHDS' "core" operating hours are from 0700 to 1800 hours. The contractor will coordinate its employee schedules with CHDS core hours and Federal holiday schedules.

13. STANDARD DEFINITIONS

13.1 Contracting Officer (KO). A person duly appointed with the authority to enter into and administer contracts on behalf of the U.S. Government.

13.2 Contracting Officer's Representative (COR). An individual designated in writing by the Contracting Officer to perform as an authorized representative of the Contracting Officer to perform specific contract administrative functions within the scope and limitations as defined by the Contracting Officer.

13.3 Government Furnished Property (GFP). Property in the possession of, or directly acquired by the Government and subsequently made available to the contractor.

13.4 Government Property. All property owned or leased to the Government or acquired by the Government under the terms of the contract. Government property includes both Government furnished property and contractor acquired property as defined in FAR 45.101.

13.5 Government Material. All material that may be incorporated into or attached to a deliverable end item or that may be consumed or expended in performing a contract, i.e., raw and processed materials, small tools, supplies component parts, raw and processed materials.

13.6 Government Property Administrator. An authorized representative of the Contracting Officer appointed in writing to administer contract requirements and obligations relative to government property (FAR45.101).

13.7 Quality Assurance (QA). Those actions taken by the Government to assure services meet the requirements of the Performance Work Statement (PWS) and all other service outputs.

13.8 Quality Assurance Evaluator (QAE). A Government person responsible for surveillance of contractor performance.

13.9 Quality Control. Those actions taken by a contractor to control the performance of services so that they meet the requirements of the PWS.

14. GOVERNMENT FURNISHED PROPERTY AND SERVICES

14.1 The CHDS will provide working space and equipment, as listed below, only to the contractor employees who are directly assigned to perform tasks required or specified by the contract. The CHDS will provide office supplies, materials, and equipment, to include access to telephones, copying machines, and desktop personal computers. Other administrative and communications support will be provided as required to perform the contract tasks. Contractor use of any government-furnished space, facilities, or equipment will be in accordance with Government regulations, including, but not limited to, security, inspection and access regulations, and standards of ethical conduct.

14.2 The CHDS will provide access to those documents and files that are relevant to the project and that are required to perform the tasks specified in the contract. Documents include studies, reports, plans, syllabi, agendas, and databases. Access to files and data is provided to the contractor strictly for use within scope of the contract and remains the property of CHDS. Contractor and its personnel may be required to execute a Nondisclosure Agreement to protect sensitive information.

14.3 CHDS government personnel will provide such assistance and information as is appropriate and necessary for liaison functions, and for the contractor's performance of the contract, e.g. review of schedules, preview of materials, orientation briefings, and walk-through of spaces.

14.4 Parking space will be available consistent with the policies and procedures that pertain to Government employees.

15. CONTRACTOR FURNISHED ITEMS AND SERVICES

15.1 Except for those items or services specifically stated to be Government furnished the contractor shall furnish everything required to perform this contract.

15.1.1 Local travel. Transportation (public or privately owned conveyance), parking and related fees will be required to support coordination of events and for operations support.

15.1.2 Domestic travel. Trips between Washington D.C. and other CONUS places will be required to provide consultant support for Washington DC seminars and to provide coordination and planning support for Special Focus Seminars.

15.1.3 OCONUS travel. Support for seminars and special events and seminars will require travel from Washington D.C. and/or from point of origin for support designated countries.

16. NOTE: Only the Contracting Officer has the authority to change the terms of the contract.

ANNEX A

PLANNED CONFERENCES AND SEMINARS

Strategy and Defense Policy (SDP)

This three-week survey course is designed to help participants develop and expand their competence in analyzing and working with planning and resource management in the security/defense sector. Participants analyze the scope and range of issues in defense and security policy formulation and implementation, resource management, civilian-military and law enforcement cooperation, defense economics, interagency and international coordination, and control and oversight in order to bring about or produce more effective national security and defense. The course does not review policies or the current situation of any specific country. The course combines theoretical approaches to defense and security issues with integrated practical exercises, including lectures, individual studies, visits to U.S. government organizations, and CHDS' unique "Tabula Rasa." exercise, which helps students to apply concepts reviewed in lectures and moderated discussions, to a realistic (yet hypothetical) scenario.

The SDP is held once or twice a year and is only offered in Spanish. Candidates for whom Spanish is not their native language will be interviewed telephonically prior to final selection. Military candidates must submit applications through the US Military representatives in their country (US Military Group).

Caribbean Defense and Security Course (CDSC)

This two-week survey course is designed to help participants develop and expand their competence in analyzing issues and working with policy, strategy, planning, and resource management in the security/defense sector. Participants study international and national security environments and processes, as well as defense and security policy formulation and implementation, resource management, civilian-military and law enforcement cooperation, defense economics, transnational security issues, and interagency and international coordination in order to produce more effective national security and defense policies. The course is general in its approach to the subject and uses the experience of participants, faculty, and lecturers to enrich the learning exchange. The course combines theoretical concepts of defense and security analysis with integrated practical exercises, including lectures, individual studies, and guest speakers. This course will highlight the issues and challenges confronting small nations in the Caribbean region.

The CDSC is offered every other year (2006, 2008, etc) and is conducted only in English. Candidates who are not native speakers of English will be interviewed telephonically prior to final selection.

Inter-Agency Coordination and Combating Terrorism

The ICCT curriculum allows participants to review the interagency institutional coordination process among countries, plus international and domestic agencies (such as the military, law enforcement, civil and non-governmental organizations) with the purpose of maximizing any cooperation required to face any security and defense challenges in general and, especially, counterterrorism. This course is a critical learning experience with emphasis on the significance of collaboration between national ministries and agencies, and international cooperation to strengthen any existing efforts to prevent, fight and eliminate terrorism.

Guest speakers, international professors, experts and students will be available with their experience to supplement presentations, seminar and hands-on exercises. The course will review, from a policy and strategy standpoint, any topics related to decision-making and implementation of counterterrorism

actions, the organizational and planning culture, and any information sharing together with the alignment of available resources and operations in terms of security. The ICCT is held once a year and is only offered in Spanish. Candidates for whom Spanish is not their native language will be interviewed telephonically prior to final selection. Military candidates must submit applications through the US Military representatives in their country (US Military Group).

Amistad: Defense Planning and Force Transformation Course

The one-week course is designed to help participants expand their knowledge in defense planning processes designed to produce future defense alternatives. The course operates at theoretical and applied levels. It will introduce students to the advanced concepts and analytical tools for designing the defense establishment of the 21st century with the focus on adaptation, modernization, and transformation of defense capabilities.

Goals:

- 1) To understand, select and effectively use strategies for the design and formulation of defense and security policy.
- 2) To apply the concepts of transformation to a variety of inter-American defense and security topics.

Terrorism and Counterinsurgency

The purpose of this course is to enhance participants' understanding and ability to analyze conflicts dominated by insurgency and terrorism. The students will be able to evaluate and analyze the nature of the threat as well as the merit of comparative policy response options to confront these phenomena in a democratic context on the basis of reestablishing political stability, strengthening national security, and protecting the rule of law.

The students will study the reasons for the emergence of insurgency and terrorism, the comparative political and theoretical approaches to insurgent strategy, mobilization, operations and organization as well as the comparative countermeasures in each one of the relevant areas.

This will be done through an initial period of intense discussion and exposure to the current literature on the evolution of insurgent and counter-insurgent thought and approaches. This discussion will be enhanced and illustrated by the presentation of historical and current case studies demonstrating national, regional, transnational and global challenges of insurgency and terrorism such as the FMLN, FARC, ELN, Al Qaeda, Hezbollah, IRA, ETA and others.

. The course is composed of a distance phase, a residency phase in Washington, D.C., and a final research paper. During 2008 this course will be undergoing an accreditation process by the National Defense University.

Security, Stability, Transition and Reconstruction (SSTR)

The Security, Stability, Transition and Reconstruction course was originally scheduled for February 2008, but has been postponed until October 2008. The new dates are October 20 – November 7, 2008. This course was postponed to continue the process of having this course accredited through the National Defense University. This is a 14-week course, mixing on-line and in-residence activities to provide students a wide range of perspectives and analyses on circumstances and variables surrounding international interventions.

Transnational Security, Stability and Democracy (TSSD)

The primary purpose of this course is to study humanitarian and peacekeeping interventions and evaluate policy-related issues affecting international relations and national policy-making in a democratic environment. The program focuses on the causes, motivations, incentives and needs for national-level decisions and for international coordination in undertaking such operations, and the implications of these missions to countries, regional peace and stability, and to the international community in the effort of providing enduring solutions that promote democracy, human development, and political stability. The content analyzes the intervention situation from several perspectives. It examines circumstances, claims, and justifications for intervention, such as the weakness of the states to confront protracted internal political violence, civil violence, and the effects of natural disasters on countries and regions. Furthermore, it explores the decision-making processes countries and multilateral organizations undertake before international crises. It permits participants to evaluate different types of crises and implications for the international community and regimes, such as natural humanitarian disasters, genocides, ethnic cleansing, natural environment collapses, and massive abuse of human rights.

Advanced Defense Policy (ADP)

This is a 14-week course, conducted in three phases, combining eleven weeks of on-line study and research with a three-week in-residence program to provide students a broad perspective on the subjects of strategy, defense policy matters, and defense analysis. The three phases are the Distance Learning Phase (three weeks), the Resident Phase (three weeks), and the Writing Phase (eight weeks).

Course Goal: To deepen the participant's understanding of theories and case-studies regarding strategy, defense policy, and defense analytical tools and methodologies, in order to enable the participant to more effectively engage in the process of defense policy formulation, implementation, and evaluation.

Course Objectives: At the end of the course, students will be expected to analyze, identify, and understand the following: different current major schools of thought and approaches related to international relations theories; classic and contemporary schools of thought and approaches on strategy; best practices regarding schools of thought and approaches regarding defense policy formulation, implementation, and evaluation; best practices of defense analysis methodology and processes; current schools of thought and approaches of decision-making methodologies and processes; and, current schools of thought and approaches of outcome-based performance measures evaluation.

Senior Executive Dialogue (SED)

This four-day seminar brings teams of three or four senior officials from participating countries (one Senior Executive Service-equivalent civilian from the Defense Ministry; one senior General/Flag Officer; and, one or two Legislators from the respective Defense Committees) to Washington D.C. for an orientation on U.S. Security/Defense policy formulation processes. In addition to conceptual lectures and discussion groups conducted at the Center, participating officials will meet with senior U.S. decision-makers and key Congressional staff leaders on visits to the National Security Council, Departments of State and Defense, and Capitol Hill.

Participation in the Senior Executive Dialogue is by invitation only. U.S. Embassy Country Teams will be heavily involved coordinating with the participating governmental leadership to identify and invite officials to attend these seminars. Separate Senior Executive Dialogues will be offered in Spanish for those

participants from Central America, the Andean Ridge, and the Southern Cone, and in English for attendees from the Caribbean region.

Advanced Policymaking Seminar

This one-week seminar is designed to help participants to expand their knowledge in security and defense policy formulation processes. The seminar will be offered one time per year to each of four sub-regions within the hemisphere. The seminar operates at theoretical and applied levels to expand competence in analytical, planning, forecasting, evaluation, and managing tools used to address the key questions facing defense decision makers today. It will introduce participants to the advanced concepts and analytical tools for designing the defense establishment for the 21st Century with a focus on adaptation, modernization, and transformation of security and defense capabilities. A realistic (yet hypothetical) role playing interagency exercise will help students apply concepts that involve the formulation of policy guidelines for future changes in defense systems and the rationale with which the actors explain and justify their decisions.

Washington Security and Defense Seminar

The Washington Security and Defense Seminar allows participants to develop their knowledge and improve their analytical skills about the security and defense environment and policymaking of Washington. During a one-week program, participants identify issues and comprehend the main perspectives on national objectives, preferences on strategies, policy guidelines, and the dynamics of decision-making in a democratic society. In an academic, non-attribution environment, participants have the unique experience of listening to and exchanging ideas with key civilian and military officials of the Executive Branch, advisors, and academic professors working on issues related to the Western Hemisphere. The presence of representatives from Department of Defense (J-5 and Western Hemisphere Affairs), Department of State, National Security Council, Department of Homeland Security, and U.S. Congress provides diverse exposure to perspectives, responsibilities, bureaucratic issues, and policy challenges and preferences. The curriculum combines lectures, question and answer sessions, and moderated seminar discussions lead by CHDS professors.

This seminar is offered mainly in Spanish -with simultaneous interpretation in English- once a year.

Sub-Regional Conferences

The Center for Hemispheric Defense Studies conducted its founding event, a Hemispheric Conference on Defense Education for Civilians, on September 18 - 19, 1997. This evolved into two Education and Defense Seminars (EDS) and later into three Research and Education in Defense and Security Studies Seminars (REDES). In 2004 CHDS began to operate under a new concept that gives emphasis to sub-regions within the hemisphere and to our alumni. As a result, we began to conduct a series of Sub-Regional Conferences (SRC) devoted to relatively narrow themes that still maintain the networks that we have established. The next SRC will take place in Panama in July 2008.

ANNEX B**PERFORMANCE OBJECTIVE TABLE**

| Performance Objectives | Delivery Schedule | SOW Para | Format | Performance Standard | Monitoring Method | Incentives/ Disincentives |
|--|--|-----------------|------------------------|--|--------------------------|--|
| 1. The contractor shall provide qualified administrative, technical, management, and academic support personnel to perform the tasks set forth in the PWS. | Daily | 5.0 | As required by the COR | Performs tasks listed under paragraph 5.0 thru 5.13.2. And required deliverables under paragraph 9 received by the government. | COR review | Any task or deliverable that is not corrected to greater than 95% acceptance for accuracy and timeliness will be reflected negatively on the contractor's past performance. |
| 2. In order to perform the tasks set forth in the PWS paragraph 6, the contractor shall provide qualified administrative, technical, management, and academic support personnel during time when the CHDS' workload surges or increases. | Daily (when tasks have been ordered) | 6.0 | As required by the COR | Performs tasks listed under paragraph 6.0 thru 6.13.2. And required deliverables under paragraph 9 received by the government. | COR review | Any task or deliverable that is not corrected to greater than 95% acceptance for accuracy and timeliness will be reflected negatively on the contractor's past performance. |
| 3. The contractor shall pay all adjunct staff within 30 days of delivery of service. | As indicated when the item is ordered. | 8.0 | As required by the COR | Pays adjunct staff within 30 days of delivery of service. | COR review | If the number of adjunct staff is not paid according to the delivery schedule greater than 95% of the time it will be reflected negatively on the contractor's past performance. |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|-------------------|--------------------|------|------------|--------|
|---------|-------------------|--------------------|------|------------|--------|

0001

PERFORMANCE OBJECTIVE 1

The Contractor shall provide the services required in the PWS, Section 5

FOB: Destination

PURCHASE REQUEST NUMBER: DWAC80009

TOT ESTIMATED PRICE

CEILING PRICE

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|-------------|---------------------|--------|
| 0001AA | Research Assistance: LH Research Assistance: The Contractor shall provide the services required in the PWS, Section 5.2.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | 2,080 | Labor Hours | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|--|--------------------|-------------|---------------------|--------|
| 0001AB | Administrative Assistance at the Executi LH Administrative Assistance at the Executive Level: The Contractor shall provide the services required in the PWS, Section 5.3.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | 2,080 | Labor Hours | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|--|--------------------|-------------|---------------------|--------|
| 0001AC | Program Planning Management for the Chief of Operations and Executive Events: The Contractor shall provide the services required in the PWS, Section 5.4.1 LH Program Planning Management for the Chief of Operations and Executive Events: The Contractor shall provide the services required in the PWS, Section 5.4.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | 2,080 | Labor Hours | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|--|--------------------|-------------|---------------------|--------|
| 0001AD | Administrative and Logistical Support LH Administrative and Logistical Support: The Contractor shall provide the services required in the PWS, Section 5.5.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | 2,080 | Labor Hours | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|----------------|---------------------|--------|
| 0001AE | External / Public Affairs Strategic Comm LH | 4,160 | Labor Hours | | |
| | External / Public Affairs Strategic Communications Support : The Contractor shall provide the services required in the PWS, Section 5.6.1 | | | | |
| | FOB: Destination | | | | |
| | PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|----------------|---------------------|--------|
| 0001AF | Administrative Support for Alumni Affair LH | 2,080 | Labor Hours | | |
| | Administrative Support for Alumni Affairs: The Contractor shall provide the services required in the PWS, Section 5.7.1 | | | | |
| | FOB: Destination | | | | |
| | PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---|--|--------------------|-------------|---------------------|--------|
| 0001AG | Administrative Support for the Registrar LH | 2,080 | Labor Hours | | |
| Administrative Support for the Registrar's Office: The Contractor shall provide the services required in the PWS, Section 5.8.1 | | | | | |
| FOB: Destination | | | | | |
| PURCHASE REQUEST NUMBER: DWAC80009 | | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|--|--|--------------------|-------------|---------------------|--------|
| 0001AH | Event and Special Program Planning LH | 1,040 | Labor Hours | | |
| Event and Special Program Planning: The Contractor shall provide the services required in the PWS, Section 5.9.1 | | | | | |
| FOB: Destination | | | | | |
| PURCHASE REQUEST NUMBER: DWAC80009 | | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|--|-------------------------------------|--------------------|-------------|---------------------|--------|
| 0001AJ | In-country Event Coordination LH | 1,040 | Labor Hours | | |
| In-country Event Coordination: The Contractor shall provide the services required in the PWS, Section 5.10.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---|--------------------------------------|--------------------|-------------|---------------------|--------|
| 0001AK | Information Technology Support LH | 1,040 | Labor Hours | | |
| Information Technology Support: The Contractor shall provide the services required in the PWS, Section 5.11.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|--|--------------------|-------------|---------------------|--------|
| 0001AL | Budgeting, Accounting, and Acquisition S LH Budgeting, Accounting, and Acquisition Support for the Resource Management Office: The Contractor shall provide the services required in the PWS, Section 5.12.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | 1,040 | Labor Hours | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|-------------|---------------------|--------|
| 0001AM | Project Management LH Project Management: The Contractor shall provide the services required in the PWS, Section 5.13.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | 2,080 | Labor Hours | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|-------------------------|----------|------|------------|--------|
| 0002 | PERFORMANCE OBJECTIVE 2 | | | | |

TIn order to perform the tasks set forth in the PWS paragraph 6, the contractor shall provide qualified administrative, technical, management, and academic support personnel during times when the CHDS' workload surges or increases.
 FOB: Destination
 PURCHASE REQUEST NUMBER: DWAC80009

NET AMT

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|-------------------|--------------------|-------------|------------|--------|
| 0002AA | | 200 | Labor Hours | | |

OPTION Subject Matter Experts for Instruction,
 LH
 Subject Matter Experts for Instruction, Educational Development and Research at Graduate Level Programs on National Security: The Contractor shall provide the services required in the PWS, Section 6.1.1
 FOB: Destination
 PURCHASE REQUEST NUMBER: DWAC80009

TOT ESTIMATED PRICE
 CEILING PRICE

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|--|--------------------|-------------|---------------------|--------|
| 0002AB | | 200 | Labor Hours | | |
| OPTION | Facilitators for Seminars, Workshops, Sy LH | | | | |
| | Facilitators for Seminars, Workshops, Symposia: The Contractor shall provide the services required in the PWS, Section 6.2.1 | | | | |
| | FOB: Destination | | | | |
| | PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|--|--------------------|-------------|---------------------|--------|
| 0002AC | | 500 | Labor Hours | | |
| OPTION | Student Services On-Site Coordination LH | | | | |
| | Student Services On-Site Coordination The Contractor shall provide the services required in the PWS, Section 6.3.1 | | | | |
| | FOB: Destination | | | | |
| | PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|-------------------|--------------------|-------------|------------|--------|
| 0002AD | | 2,000 | Labor Hours | | |

OPTION Student Services Assistance:
 LH
 Student Services Assistance: The Contractor shall provide the services required in the PWS, Section 6.4.1
 FOB: Destination
 PURCHASE REQUEST NUMBER: DWAC80009

TOT ESTIMATED PRICE
 CEILING PRICE

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|-------------------|--------------------|-------------|------------|--------|
| 0002AE | | 1,000 | Labor Hours | | |

OPTION General Staff Support
 LH
 General Staff Support : The Contractor shall provide the services required in the PWS, Section 6.5.1
 FOB: Destination
 PURCHASE REQUEST NUMBER: DWAC80009

TOT ESTIMATED PRICE
 CEILING PRICE

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|--|--------------------|-------------|---------------------|--------|
| 0002AF | | 1,000 | Labor Hours | | |
| OPTION | Planning and Logistical Support of Forw LH Planning and Logistical Support of Forward Presence: The Contractor shall provide the services required in the PWS, Section 6.6.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|-------------|---------------------|--------|
| 0002AG | | 250 | Labor Hours | | |
| OPTION | In-country Event Coordination: LH In-country Event Coordination: The Contractor shall provide the services required in the PWS, Section 6.7.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|-------------|---------------------|--------|
| 0002AH | | 1,000 | Labor Hours | | |
| OPTION | Information Database Management | | | | |
| | LH | | | | |
| | Information Database Management: The Contractor shall provide the services required in the PWS, Section 6.8.1 | | | | |
| | FOB: Destination | | | | |
| | PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|--|--------------------|-------------|---------------------|--------|
| 0002AJ | | 1,000 | Labor Hours | | |
| OPTION | Management Consulting for the Expansion | | | | |
| | LH | | | | |
| | Management Consulting for the Expansion of the CHDS Center: The Contractor shall provide the services required in the PWS, Section 6.9.1 | | | | |
| | FOB: Destination | | | | |
| | PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|-------------|---------------------|--------|
| 0002AK | | 1,500 | Labor Hours | | |
| OPTION | Gaming and Simulation Facilitation LH Gaming and Simulation Facilitation: The Contractor shall provide the services required in the PWS, Section 6.10.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|--|--------------------|-------------|---------------------|--------|
| 0002AL | | 1,000 | Labor Hours | | |
| OPTION | Bi-lingual Managing Editor LH Bi-lingual Managing Editor : The Contractor shall provide the services required in the PWS, Section 6.11.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|--|--------------------|-------------|---------------------|--------|
| 0002AM | | 500 | Labor Hours | | |
| OPTION | Administrative Support for Academic Affa LH Administrative Support for Academic Affairs: The Contractor shall provide the services required in the PWS, Section 6.12.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|-------------|---------------------|--------|
| 0002AN | | 250 | Labor Hours | | |
| OPTION | Institutional Analysis and Research LH Institutional Analysis and Research: The Contractor shall provide the services required in the PWS, Section 6.13.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|--|----------|------|------------|--------|
| 0003 | ODC FFP In order to perform the services described in this PWS the contractor may incur direct costs to purchase supplies and services needed to carry out day-to-day operations, programs, seminars, and other CHDS events. See section 7 of the PWS. FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | 1 | Lot | | |

NET AMT

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|----------------|---|--------------------|------|------------|--------|
| 1001 OPTION | PERFORMANCE OBJECTIVE 1 The Contractor shall provide the services required in the PWS, Section 5 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |

TOT ESTIMATED PRICE
CEILING PRICE

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|-------------|---------------------|--------|
| 1001AA | | 2,080 | Labor Hours | | |
| OPTION | Research Assistance: LH Research Assistance: The Contractor shall provide the services required in the PWS, Section 5.2.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|--|--------------------|-------------|---------------------|--------|
| 1001AB | | 2,080 | Labor Hours | | |
| OPTION | Administrative Assistance at the Executi LH Administrative Assistance at the Executive Level: The Contractor shall provide the services required in the PWS, Section 5.3.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|--|--------------------|-------------|---------------------|--------|
| 1001AC | | 2,080 | Labor Hours | | |
| OPTION | Program Planning Management for the Chief of Operations and Executive Events: The Contractor shall provide the services required in the PWS, Section 5.4.1 LH Program Planning Management for the Chief of Operations and Executive Events: The Contractor shall provide the services required in the PWS, Section 5.4.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|--|--------------------|-------------|---------------------|--------|
| 1001AD | | 2,080 | Labor Hours | | |
| OPTION | Administrative and Logistical Support LH Administrative and Logistical Support: The Contractor shall provide the services required in the PWS, Section 5.5.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|-------------|---------------------|--------|
| 1001AE | | 4,160 | Labor Hours | | |
| OPTION | External / Public Affairs Strategic Comm LH External / Public Affairs Strategic Communications Support : The Contractor shall provide the services required in the PWS, Section 5.6.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|-------------|---------------------|--------|
| 1001AF | | 2,080 | Labor Hours | | |
| OPTION | Administrative Support for Alumni Affair LH Administrative Support for Alumni Affairs: The Contractor shall provide the services required in the PWS, Section 5.7.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|-------------|---------------------|--------|
| 1001AG | | 2,080 | Labor Hours | | |
| OPTION | Administrative Support for the Registrar LH Administrative Support for the Registrar's Office: The Contractor shall provide the services required in the PWS, Section 5.8.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|--|--------------------|-------------|---------------------|--------|
| 1001AH | | 1,040 | Labor Hours | | |
| OPTION | Event and Special Program Planning LH Event and Special Program Planning: The Contractor shall provide the services required in the PWS, Section 5.9.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|-------------|---------------------|--------|
| 1001AJ | | 1,040 | Labor Hours | | |
| OPTION | In-country Event Coordination LH In-country Event Coordination: The Contractor shall provide the services required in the PWS, Section 5.10.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|-------------|---------------------|--------|
| 1001AK | | 1,040 | Labor Hours | | |
| OPTION | Information Technology Support LH Information Technology Support: The Contractor shall provide the services required in the PWS, Section 5.11.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|--|--------------------|-------------|---------------------|--------|
| 1001AL | | 1,040 | Labor Hours | | |
| OPTION | Budgeting, Accounting, and Acquisition S LH Budgeting, Accounting, and Acquisition Support for the Resource Management Office: The Contractor shall provide the services required in the PWS, Section 5.12.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|-------------|---------------------|--------|
| 1001AM | | 2,080 | Labor Hours | | |
| OPTION | Project Management LH Project Management: The Contractor shall provide the services required in the PWS, Section 5.13.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|----------------|-------------------------|----------|------|------------|--------|
| 1002 OPTION | PERFORMANCE OBJECTIVE 2 | | | | |

TIn order to perform the tasks set forth in the PWS paragraph 6, the contractor shall provide qualified administrative, technical, management, and academic support personnel during times when the CHDS' workload surges or increases.
 FOB: Destination
 PURCHASE REQUEST NUMBER: DWAC80009

NET AMT

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|------------------|--|--------------------|----------------|------------|--------|
| 1002AA OPTION | Subject Matter Experts for Instruction, LH | 200 | Labor Hours | | |
| | Subject Matter Experts for Instruction, Educational Development and Research at Graduate Level Programs on National Security: The Contractor shall provide the services required in the PWS, Section 6.1.1 | | | | |
| | FOB: Destination | | | | |
| | PURCHASE REQUEST NUMBER: DWAC80009 | | | | |

TOT ESTIMATED PRICE

CEILING PRICE

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|-------------|---------------------|--------|
| 1002AB | | 200 | Labor Hours | | |
| OPTION | Facilitators for Seminars, Workshops, Sy LH Facilitators for Seminars, Workshops, Symposia: The Contractor shall provide the services required in the PWS, Section 6.2.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|--|--------------------|-------------|---------------------|--------|
| 1002AC | | 500 | Labor Hours | | |
| OPTION | Student Services On-Site Coordination LH Student Services On-Site Coordination The Contractor shall provide the services required in the PWS, Section 6.3.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|-------------------|--------------------|-------------|------------|--------|
| 1002AD | | 2,000 | Labor Hours | | |

OPTION Student Services Assistance:
 LH
 Student Services Assistance: The Contractor shall provide the services required in the PWS, Section 6.4.1
 FOB: Destination
 PURCHASE REQUEST NUMBER: DWAC80009

TOT ESTIMATED PRICE
 CEILING PRICE

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|-------------------|--------------------|-------------|------------|--------|
| 1002AE | | 1,000 | Labor Hours | | |

OPTION General Staff Support
 LH
 General Staff Support : The Contractor shall provide the services required in the PWS, Section 6.5.1
 FOB: Destination
 PURCHASE REQUEST NUMBER: DWAC80009

TOT ESTIMATED PRICE
 CEILING PRICE

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|--|--------------------|-------------|---------------------|--------|
| 1002AF | | 1,000 | Labor Hours | | |
| OPTION | Planning and Logistical Support of Forw LH Planning and Logistical Support of Forward Presence: The Contractor shall provide the services required in the PWS, Section 6.6.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|-------------|---------------------|--------|
| 1002AG | | 250 | Labor Hours | | |
| OPTION | In-country Event Coordination: LH In-country Event Coordination: The Contractor shall provide the services required in the PWS, Section 6.7.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|-------------|---------------------|--------|
| 1002AH | | 1,000 | Labor Hours | | |
| OPTION | Information Database Management | | | | |
| | LH | | | | |
| | Information Database Management: The Contractor shall provide the services required in the PWS, Section 6.8.1 | | | | |
| | FOB: Destination | | | | |
| | PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|--|--------------------|-------------|---------------------|--------|
| 1002AJ | | 1,000 | Labor Hours | | |
| OPTION | Management Consulting for the Expansion | | | | |
| | LH | | | | |
| | Management Consulting for the Expansion of the CHDS Center: The Contractor shall provide the services required in the PWS, Section 6.9.1 | | | | |
| | FOB: Destination | | | | |
| | PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|-------------|---------------------|--------|
| 1002AK | | 1,500 | Labor Hours | | |
| OPTION | Gaming and Simulation Facilitation LH Gaming and Simulation Facilitation: The Contractor shall provide the services required in the PWS, Section 6.10.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|--|--------------------|-------------|---------------------|--------|
| 1002AL | | 1,000 | Labor Hours | | |
| OPTION | Bi-lingual Managing Editor LH Bi-lingual Managing Editor : The Contractor shall provide the services required in the PWS, Section 6.11.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|--|--------------------|-------------|---------------------|--------|
| 1002AM | | 500 | Labor Hours | | |
| OPTION | Administrative Support for Academic Affa LH Administrative Support for Academic Affairs: The Contractor shall provide the services required in the PWS, Section 6.12.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|-------------|---------------------|--------|
| 1002AN | | 250 | Labor Hours | | |
| OPTION | Institutional Analysis and Research LH Institutional Analysis and Research: The Contractor shall provide the services required in the PWS, Section 6.13.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|----------------|--|----------|------|------------|--------|
| 1003 OPTION | ODC FFP In order to perform the services described in this PWS the contractor may incur direct costs to purchase supplies and services needed to carry out day-to-day operations, programs, seminars, and other CHDS events. See section 7 of the PWS. FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | 1 | Lot | | |

NET AMT

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|----------------|---|--------------------|------|------------|--------|
| 2001 OPTION | PERFORMANCE OBJECTIVE 1 The Contractor shall provide the services required in the PWS, Section 5 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |

TOT ESTIMATED PRICE
CEILING PRICE

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|-------------|---------------------|--------|
| 2001AA | | 2,080 | Labor Hours | | |
| OPTION | Research Assistance: LH Research Assistance: The Contractor shall provide the services required in the PWS, Section 5.2.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|--|--------------------|-------------|---------------------|--------|
| 2001AB | | 2,080 | Labor Hours | | |
| OPTION | Administrative Assistance at the Executi LH Administrative Assistance at the Executive Level: The Contractor shall provide the services required in the PWS, Section 5.3.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|--|--------------------|-------------|------------|--------|
| 2001AC | | 2,080 | Labor Hours | | |
| OPTION | Program Planning Management for the Chief of Operations and Executive Events: The Contractor shall provide the services required in the PWS, Section 5.4.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |

TOT ESTIMATED PRICE
 CEILING PRICE

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|--|--------------------|-------------|------------|--------|
| 2001AD | | 2,080 | Labor Hours | | |
| OPTION | Administrative and Logistical Support LH Administrative and Logistical Support: The Contractor shall provide the services required in the PWS, Section 5.5.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |

TOT ESTIMATED PRICE
 CEILING PRICE

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|-------------|---------------------|--------|
| 2001AE | | 4,160 | Labor Hours | | |
| OPTION | External / Public Affairs Strategic Comm LH External / Public Affairs Strategic Communications Support : The Contractor shall provide the services required in the PWS, Section 5.6.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|-------------|---------------------|--------|
| 2001AF | | 2,080 | Labor Hours | | |
| OPTION | Administrative Support for Alumni Affair LH Administrative Support for Alumni Affairs: The Contractor shall provide the services required in the PWS, Section 5.7.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|-------------|---------------------|--------|
| 2001AG | | 2,080 | Labor Hours | | |
| OPTION | Administrative Support for the Registrar LH Administrative Support for the Registrar's Office: The Contractor shall provide the services required in the PWS, Section 5.8.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|--|--------------------|-------------|---------------------|--------|
| 2001AH | | 1,040 | Labor Hours | | |
| OPTION | Event and Special Program Planning LH Event and Special Program Planning: The Contractor shall provide the services required in the PWS, Section 5.9.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|-------------|---------------------|--------|
| 2001AJ | | 1,040 | Labor Hours | | |
| OPTION | In-country Event Coordination LH In-country Event Coordination: The Contractor shall provide the services required in the PWS, Section 5.10.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|-------------|---------------------|--------|
| 2001AK | | 1,040 | Labor Hours | | |
| OPTION | Information Technology Support LH Information Technology Support: The Contractor shall provide the services required in the PWS, Section 5.11.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|--|--------------------|-------------|---------------------|--------|
| 2001AL | | 1,040 | Labor Hours | | |
| OPTION | Budgeting, Accounting, and Acquisition S LH Budgeting, Accounting, and Acquisition Support for the Resource Management Office: The Contractor shall provide the services required in the PWS, Section 5.12.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|-------------|---------------------|--------|
| 2001AM | | 2,080 | Labor Hours | | |
| OPTION | Project Management LH Project Management: The Contractor shall provide the services required in the PWS, Section 5.13.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|-------------|------------|--------|
| 2001AN | | 1,040 | Labor Hours | | |
| OPTION | Information Technology Support LH Information Technology Support: The Contractor shall provide the services required in the PWS, Section 5.11.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |

TOT ESTIMATED PRICE

CEILING PRICE

| ITEM NO | SUPPLIES/SERVICES | QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|--|----------|------|------------|--------|
| 2002 | | | | | |
| OPTION | PERFORMANCE OBJECTIVE 2 TIn order to perform the tasks set forth in the PWS paragraph 6, the contractor shall provide qualified administrative, technical, management, and academic support personnel during times when the CHDS' workload surges or increases. FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |

NET AMT

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|-------------|---------------------|--------|
| 2002AA | | 200 | Labor Hours | | |
| OPTION | Subject Matter Experts for Instruction, LH Subject Matter Experts for Instruction, Educational Development and Research at Graduate Level Programs on National Security: The Contractor shall provide the services required in the PWS, Section 6.1.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|--|--------------------|-------------|---------------------|--------|
| 2002AB | | 200 | Labor Hours | | |
| OPTION | Facilitators for Seminars, Workshops, Sy LH Facilitators for Seminars, Workshops, Symposia: The Contractor shall provide the services required in the PWS, Section 6.2.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|-------------|---------------------|--------|
| 2002AC | | 500 | Labor Hours | | |
| OPTION | Student Services On-Site Coordination LH Student Services On-Site Coordination The Contractor shall provide the services required in the PWS, Section 6.3.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|-------------|---------------------|--------|
| 2002AD | | 2,000 | Labor Hours | | |
| OPTION | Student Services Assistance: LH Student Services Assistance: The Contractor shall provide the services required in the PWS, Section 6.4.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|-------------|---------------------|--------|
| 2002AE | | 1,000 | Labor Hours | | |
| OPTION | General Staff Support LH General Staff Support : The Contractor shall provide the services required in the PWS, Section 6.5.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|--|--------------------|-------------|---------------------|--------|
| 2002AF | | 1,000 | Labor Hours | | |
| OPTION | Planning and Logistical Support of Forw LH Planning and Logistical Support of Forward Presence: The Contractor shall provide the services required in the PWS, Section 6.6.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|-------------|---------------------|--------|
| 2002AG | | 250 | Labor Hours | | |
| OPTION | In-country Event Coordination: LH In-country Event Coordination: The Contractor shall provide the services required in the PWS, Section 6.7.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|--|--------------------|-------------|---------------------|--------|
| 2002AH | | 1,000 | Labor Hours | | |
| OPTION | Information Database Management LH Information Database Management: The Contractor shall provide the services required in the PWS, Section 6.8.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|-------------|---------------------|--------|
| 2002AJ | | 1,000 | Labor Hours | | |
| OPTION | Management Consulting for the Expansion LH Management Consulting for the Expansion of the CHDS Center: The Contractor shall provide the services required in the PWS, Section 6.9.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|-------------|---------------------|--------|
| 2002AK | | 1,500 | Labor Hours | | |
| OPTION | Gaming and Simulation Facilitation LH Gaming and Simulation Facilitation: The Contractor shall provide the services required in the PWS, Section 6.10.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|--|--------------------|-------------|---------------------|--------|
| 2002AL | | 1,000 | Labor Hours | | |
| OPTION | Bi-lingual Managing Editor LH Bi-lingual Managing Editor : The Contractor shall provide the services required in the PWS, Section 6.11.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|--|--------------------|-------------|---------------------|--------|
| 2002AM | | 500 | Labor Hours | | |
| OPTION | Administrative Support for Academic Affa LH Administrative Support for Academic Affairs: The Contractor shall provide the services required in the PWS, Section 6.12.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|-------------|------------|--------|
| 2002AN | | 250 | Labor Hours | | |
| OPTION | Institutional Analysis and Research LH Institutional Analysis and Research: The Contractor shall provide the services required in the PWS, Section 6.13.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |

TOT ESTIMATED PRICE

CEILING PRICE

| ITEM NO | SUPPLIES/SERVICES | QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|--|----------|------|------------|--------|
| 2003 | | 1 | Lot | | |
| OPTION | ODC FFP In order to perform the services described in this PWS the contractor may incur direct costs to purchase supplies and services needed to carry out day-to-day operations, programs, seminars, and other CHDS events. See section 7 of the PWS. FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |

NET AMT

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|-------------------|--------------------|------|------------|--------|
|---------|-------------------|--------------------|------|------------|--------|

| | | | | | |
|----------------|-------------------------|--|--|--|--|
| 3001 OPTION | PERFORMANCE OBJECTIVE 1 | | | | |
|----------------|-------------------------|--|--|--|--|

The Contractor shall provide the services required in the PWS, Section 5

FOB: Destination

PURCHASE REQUEST NUMBER: DWAC80009

TOT ESTIMATED PRICE

CEILING PRICE

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|-------------------|--------------------|------|------------|--------|
|---------|-------------------|--------------------|------|------------|--------|

| | | | | | |
|------------------|----------------------------|-------|----------------|--|--|
| 3001AA OPTION | Research Assistance: LH | 2,080 | Labor Hours | | |
|------------------|----------------------------|-------|----------------|--|--|

Research Assistance: The Contractor shall provide the services required in the PWS, Section 5.2.1

FOB: Destination

PURCHASE REQUEST NUMBER: DWAC80009

TOT ESTIMATED PRICE

CEILING PRICE

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|--|--------------------|-------------|---------------------|--------|
| 3001AB | | 2,080 | Labor Hours | | |
| OPTION | Administrative Assistance at the Executive Level LH Administrative Assistance at the Executive Level: The Contractor shall provide the services required in the PWS, Section 5.3.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|--|--------------------|-------------|---------------------|--------|
| 3001AC | | 2,080 | Labor Hours | | |
| OPTION | Program Planning Management for the Chief of Operations and Executive Events LH Program Planning Management for the Chief of Operations and Executive Events: The Contractor shall provide the services required in the PWS, Section 5.4.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|-------------|---------------------|--------|
| 3001AD | | 2,080 | Labor Hours | | |
| OPTION | Administrative and Logistical Support | | | | |
| | LH | | | | |
| | Administrative and Logistical Support: The Contractor shall provide the services required in the PWS, Section 5.5.1 | | | | |
| | FOB: Destination | | | | |
| | PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|-------------|---------------------|--------|
| 3001AE | | 4,160 | Labor Hours | | |
| OPTION | External / Public Affairs Strategic Comm | | | | |
| | LH | | | | |
| | External / Public Affairs Strategic Communications Support : The Contractor shall provide the services required in the PWS, Section 5.6.1 | | | | |
| | FOB: Destination | | | | |
| | PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|-------------|---------------------|--------|
| 3001AF | | 2,080 | Labor Hours | | |
| OPTION | Administrative Support for Alumni Affair LH Administrative Support for Alumni Affairs: The Contractor shall provide the services required in the PWS, Section 5.7.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|-------------|---------------------|--------|
| 3001AG | | 2,080 | Labor Hours | | |
| OPTION | Administrative Support for the Registrar LH Administrative Support for the Registrar's Office: The Contractor shall provide the services required in the PWS, Section 5.8.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|--|--------------------|-------------|---------------------|--------|
| 3001AH | | 1,040 | Labor Hours | | |
| OPTION | Event and Special Program Planning | | | | |
| | LH | | | | |
| | Event and Special Program Planning: The Contractor shall provide the services required in the PWS, Section 5.9.1 | | | | |
| | FOB: Destination | | | | |
| | PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|--|--------------------|-------------|---------------------|--------|
| 3001AJ | | 1,040 | Labor Hours | | |
| OPTION | In-country Event Coordination | | | | |
| | LH | | | | |
| | In-country Event Coordination: The Contractor shall provide the services required in the PWS, Section 5.10.1 | | | | |
| | FOB: Destination | | | | |
| | PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|-------------|---------------------|--------|
| 3001AK | | 1,040 | Labor Hours | | |
| OPTION | Information Technology Support LH Information Technology Support: The Contractor shall provide the services required in the PWS, Section 5.11.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|--|--------------------|-------------|---------------------|--------|
| 3001AL | | 1,040 | Labor Hours | | |
| OPTION | Budgeting, Accounting, and Acquisition S LH Budgeting, Accounting, and Acquisition Support for the Resource Management Office: The Contractor shall provide the services required in the PWS, Section 5.12.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|-------------|---------------------|--------|
| 3001AM | | 2,080 | Labor Hours | | |
| OPTION | Project Management LH | | | | |
| | Project Management: The Contractor shall provide the services required in the PWS, Section 5.13.1 | | | | |
| | FOB: Destination | | | | |
| | PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|----------|------|------------|--------|
| 3002 | | | | | |
| OPTION | PERFORMANCE OBJECTIVE 2 | | | | |
| | TIn order to perform the tasks set forth in the PWS paragraph 6, the contractor shall provide qualified administrative, technical, management, and academic support personnel during times when the CHDS' workload surges or increases. | | | | |
| | FOB: Destination | | | | |
| | PURCHASE REQUEST NUMBER: DWAC80009 | | | | |

NET AMT

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|--|--------------------|-------------|------------|--------|
| 3002AA | | 200 | Labor Hours | | |
| OPTION | Subject Matter Experts for Instruction, LH Subject Matter Experts for Instruction, Educational Development and Research at Graduate Level Programs on National Security: The Contractor shall provide the services required in the PWS, Section 6.1.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |

TOT ESTIMATED PRICE
 CEILING PRICE

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|-------------|------------|--------|
| 3002AB | | 200 | Labor Hours | | |
| OPTION | Facilitators for Seminars, Workshops, Sy LH Facilitators for Seminars, Workshops, Symposia: The Contractor shall provide the services required in the PWS, Section 6.2.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |

TOT ESTIMATED PRICE
 CEILING PRICE

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|-------------|---------------------|--------|
| 3002AC | | 500 | Labor Hours | | |
| OPTION | Student Services On-Site Coordination LH Student Services On-Site Coordination The Contractor shall provide the services required in the PWS, Section 6.3.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|-------------|---------------------|--------|
| 3002AD | | 2,000 | Labor Hours | | |
| OPTION | Student Services Assistance: LH Student Services Assistance: The Contractor shall provide the services required in the PWS, Section 6.4.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|-------------|---------------------|--------|
| 3002AE | | 1,000 | Labor Hours | | |
| OPTION | General Staff Support LH General Staff Support : The Contractor shall provide the services required in the PWS, Section 6.5.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|--|--------------------|-------------|---------------------|--------|
| 3002AF | | 1,000 | Labor Hours | | |
| OPTION | Planning and Logistical Support of Forw LH Planning and Logistical Support of Forward Presence: The Contractor shall provide the services required in the PWS, Section 6.6.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|-------------------|--------------------|-------------|------------|--------|
| 3002AG | | 250 | Labor Hours | | |

OPTION In-country Event Coordination:
 LH
 In-country Event Coordination: The Contractor shall provide the services required in the PWS, Section 6.7.1
 FOB: Destination
 PURCHASE REQUEST NUMBER: DWAC80009

TOT ESTIMATED PRICE

CEILING PRICE

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|-------------------|--------------------|-------------|------------|--------|
| 3002AH | | 1,000 | Labor Hours | | |

OPTION Information Database Management
 LH
 Information Database Management: The Contractor shall provide the services required in the PWS, Section 6.8.1
 FOB: Destination
 PURCHASE REQUEST NUMBER: DWAC80009

TOT ESTIMATED PRICE

CEILING PRICE

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|-------------|---------------------|--------|
| 3002AJ | | 1,000 | Labor Hours | | |
| OPTION | Management Consulting for the Expansion LH Management Consulting for the Expansion of the CHDS Center: The Contractor shall provide the services required in the PWS, Section 6.9.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|-------------|---------------------|--------|
| 3002AK | | 1,500 | Labor Hours | | |
| OPTION | Gaming and Simulation Facilitation LH Gaming and Simulation Facilitation: The Contractor shall provide the services required in the PWS, Section 6.10.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|--|--------------------|-------------|---------------------|--------|
| 3002AL | | 1,000 | Labor Hours | | |
| OPTION | Bi-lingual Managing Editor LH Bi-lingual Managing Editor : The Contractor shall provide the services required in the PWS, Section 6.11.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|--|--------------------|-------------|---------------------|--------|
| 3002AM | | 500 | Labor Hours | | |
| OPTION | Administrative Support for Academic Affa LH Administrative Support for Academic Affairs: The Contractor shall provide the services required in the PWS, Section 6.12.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|-------------|---------------------|--------|
| 3002AN | | 250 | Labor Hours | | |
| OPTION | Institutional Analysis and Research LH Institutional Analysis and Research: The Contractor shall provide the services required in the PWS, Section 6.13.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|--|----------|------|------------|--------|
| 3003 | | 1 | Lot | | |
| OPTION | ODC FFP In order to perform the services described in this PWS the contractor may incur direct costs to purchase supplies and services needed to carry out day-to-day operations, programs, seminars, and other CHDS events. See section 7 of the PWS. FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |

NET AMT

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|-------------------|--------------------|------|------------|--------|
|---------|-------------------|--------------------|------|------------|--------|

| | | | | | |
|----------------|-------------------------|--|--|--|--|
| 4001 OPTION | PERFORMANCE OBJECTIVE 1 | | | | |
|----------------|-------------------------|--|--|--|--|

The Contractor shall provide the services required in the PWS, Section 5

FOB: Destination

PURCHASE REQUEST NUMBER: DWAC80009

TOT ESTIMATED PRICE

CEILING PRICE

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|-------------------|--------------------|------|------------|--------|
|---------|-------------------|--------------------|------|------------|--------|

| | | | | | |
|------------------|----------------------------|-------|----------------|--|--|
| 4001AA OPTION | Research Assistance: LH | 2,080 | Labor Hours | | |
|------------------|----------------------------|-------|----------------|--|--|

Research Assistance: The Contractor shall provide the services required in the PWS, Section 5.2.1

FOB: Destination

PURCHASE REQUEST NUMBER: DWAC80009

TOT ESTIMATED PRICE

CEILING PRICE

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|--|--------------------|-------------|---------------------|--------|
| 4001AB | | 2,080 | Labor Hours | | |
| OPTION | Administrative Assistance at the Executive Level Administrative Assistance at the Executive Level: The Contractor shall provide the services required in the PWS, Section 5.3.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|--|--------------------|-------------|---------------------|--------|
| 4001AC | | 2,080 | Labor Hours | | |
| OPTION | Program Planning Management for the Chief of Operations and Executive Events Program Planning Management for the Chief of Operations and Executive Events: The Contractor shall provide the services required in the PWS, Section 5.4.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|--|--------------------|-------------|---------------------|--------|
| 4001AD | | 2,080 | Labor Hours | | |
| OPTION | Administrative and Logistical Support LH Administrative and Logistical Support: The Contractor shall provide the services required in the PWS, Section 5.5.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|-------------|---------------------|--------|
| 4001AE | | 4,160 | Labor Hours | | |
| OPTION | External / Public Affairs Strategic Comm LH External / Public Affairs Strategic Communications Support : The Contractor shall provide the services required in the PWS, Section 5.6.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|-------------|---------------------|--------|
| 4001AF | | 2,080 | Labor Hours | | |
| OPTION | Administrative Support for Alumni Affair LH Administrative Support for Alumni Affairs: The Contractor shall provide the services required in the PWS, Section 5.7.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|-------------|---------------------|--------|
| 4001AG | | 2,080 | Labor Hours | | |
| OPTION | Administrative Support for the Registrar LH Administrative Support for the Registrar's Office: The Contractor shall provide the services required in the PWS, Section 5.8.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|--|--------------------|-------------|---------------------|--------|
| 4001AH | | 1,040 | Labor Hours | | |
| OPTION | Event and Special Program Planning | | | | |
| | LH | | | | |
| | Event and Special Program Planning: The Contractor shall provide the services required in the PWS, Section 5.9.1 | | | | |
| | FOB: Destination | | | | |
| | PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|--|--------------------|-------------|---------------------|--------|
| 4001AJ | | 1,040 | Labor Hours | | |
| OPTION | In-country Event Coordination | | | | |
| | LH | | | | |
| | In-country Event Coordination: The Contractor shall provide the services required in the PWS, Section 5.10.1 | | | | |
| | FOB: Destination | | | | |
| | PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|-------------|---------------------|--------|
| 4001AK | | 1,040 | Labor Hours | | |
| OPTION | Information Technology Support LH Information Technology Support: The Contractor shall provide the services required in the PWS, Section 5.11.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|--|--------------------|-------------|---------------------|--------|
| 4001AL | | 1,040 | Labor Hours | | |
| OPTION | Budgeting, Accounting, and Acquisition S LH Budgeting, Accounting, and Acquisition Support for the Resource Management Office: The Contractor shall provide the services required in the PWS, Section 5.12.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|-------------------|--------------------|-------------|------------|--------|
| 4001AM | | 2,080 | Labor Hours | | |

OPTION Project Management
 LH
 Project Management: The Contractor shall provide the services required in the PWS, Section 5.13.1
 FOB: Destination
 PURCHASE REQUEST NUMBER: DWAC80009

TOT ESTIMATED PRICE

CEILING PRICE

| ITEM NO | SUPPLIES/SERVICES | QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|-------------------------|----------|------|------------|--------|
| 4002 | PERFORMANCE OBJECTIVE 2 | | | | |

TIn order to perform the tasks set forth in the PWS paragraph 6, the contractor shall provide qualified administrative, technical, management, and academic support personnel during times when the CHDS' workload surges or increases.
 FOB: Destination
 PURCHASE REQUEST NUMBER: DWAC80009

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| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|--|--------------------|-------------|------------|--------|
| 4002AA | | 200 | Labor Hours | | |
| OPTION | Subject Matter Experts for Instruction, LH Subject Matter Experts for Instruction, Educational Development and Research at Graduate Level Programs on National Security: The Contractor shall provide the services required in the PWS, Section 6.1.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |

TOT ESTIMATED PRICE
 CEILING PRICE

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|-------------|------------|--------|
| 4002AB | | 200 | Labor Hours | | |
| OPTION | Facilitators for Seminars, Workshops, Sy LH Facilitators for Seminars, Workshops, Symposia: The Contractor shall provide the services required in the PWS, Section 6.2.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |

TOT ESTIMATED PRICE
 CEILING PRICE

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|-------------|---------------------|--------|
| 4002AC | | 500 | Labor Hours | | |
| OPTION | Student Services On-Site Coordination LH Student Services On-Site Coordination The Contractor shall provide the services required in the PWS, Section 6.3.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|-------------|---------------------|--------|
| 4002AD | | 2,000 | Labor Hours | | |
| OPTION | Student Services Assistance: LH Student Services Assistance: The Contractor shall provide the services required in the PWS, Section 6.4.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|-------------|---------------------|--------|
| 4002AE | | 1,000 | Labor Hours | | |
| OPTION | General Staff Support LH General Staff Support : The Contractor shall provide the services required in the PWS, Section 6.5.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|--|--------------------|-------------|---------------------|--------|
| 4002AF | | 1,000 | Labor Hours | | |
| OPTION | Planning and Logistical Support of Forw LH Planning and Logistical Support of Forward Presence: The Contractor shall provide the services required in the PWS, Section 6.6.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|-------------------|--------------------|-------------|------------|--------|
| 4002AG | | 250 | Labor Hours | | |

OPTION In-country Event Coordination:
 LH
 In-country Event Coordination: The Contractor shall provide the services required in the PWS, Section 6.7.1
 FOB: Destination
 PURCHASE REQUEST NUMBER: DWAC80009

TOT ESTIMATED PRICE

CEILING PRICE

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|-------------------|--------------------|-------------|------------|--------|
| 4002AH | | 1,000 | Labor Hours | | |

OPTION Information Database Management
 LH
 Information Database Management: The Contractor shall provide the services required in the PWS, Section 6.8.1
 FOB: Destination
 PURCHASE REQUEST NUMBER: DWAC80009

TOT ESTIMATED PRICE

CEILING PRICE

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|-------------|---------------------|--------|
| 4002AJ | | 1,000 | Labor Hours | | |
| OPTION | Management Consulting for the Expansion LH Management Consulting for the Expansion of the CHDS Center: The Contractor shall provide the services required in the PWS, Section 6.9.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|-------------|---------------------|--------|
| 4002AK | | 1,500 | Labor Hours | | |
| OPTION | Gaming and Simulation Facilitation LH Gaming and Simulation Facilitation: The Contractor shall provide the services required in the PWS, Section 6.10.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|-------------------|--------------------|-------------|------------|--------|
| 4002AL | | 1,000 | Labor Hours | | |

OPTION Bi-lingual Managing Editor
 LH
 Bi-lingual Managing Editor : The Contractor shall provide the services required in the PWS, Section 6.11.1
 FOB: Destination
 PURCHASE REQUEST NUMBER: DWAC80009

TOT ESTIMATED PRICE

CEILING PRICE

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|-------------------|--------------------|-------------|------------|--------|
| 4002AM | | 500 | Labor Hours | | |

OPTION Administrative Support for Academic Affa
 LH
 Administrative Support for Academic Affairs: The Contractor shall provide the services required in the PWS, Section 6.12.1
 FOB: Destination
 PURCHASE REQUEST NUMBER: DWAC80009

TOT ESTIMATED PRICE

CEILING PRICE

| ITEM NO | SUPPLIES/SERVICES | ESTIMATED QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|---|--------------------|-------------|---------------------|--------|
| 4002AN | | 250 | Labor Hours | | |
| OPTION | Institutional Analysis and Research LH Institutional Analysis and Research: The Contractor shall provide the services required in the PWS, Section 6.13.1 FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |
| | | | | TOT ESTIMATED PRICE | |
| | | | | CEILING PRICE | |

| ITEM NO | SUPPLIES/SERVICES | QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|---------|--|----------|------|------------|--------|
| 4003 | | 1 | Lot | | |
| OPTION | ODC FFP In order to perform the services described in this PWS the contractor may incur direct costs to purchase supplies and services needed to carry out day-to-day operations, programs, seminars, and other CHDS events. See section 7 of the PWS. FOB: Destination PURCHASE REQUEST NUMBER: DWAC80009 | | | | |

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INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

| CLIN | INSPECT AT | INSPECT BY | ACCEPT AT | ACCEPT BY |
|--------|-------------|------------|-------------|------------|
| 0001 | Destination | Government | Destination | Government |
| 0001AA | Destination | Government | Destination | Government |
| 0001AB | Destination | Government | Destination | Government |
| 0001AC | Destination | Government | Destination | Government |

| | | | | |
|--------|-------------|------------|-------------|------------|
| 3003 | Destination | Government | Destination | Government |
| 4001 | Destination | Government | Destination | Government |
| 4001AA | Destination | Government | Destination | Government |
| 4001AB | Destination | Government | Destination | Government |
| 4001AC | Destination | Government | Destination | Government |
| 4001AD | Destination | Government | Destination | Government |
| 4001AE | Destination | Government | Destination | Government |
| 4001AF | Destination | Government | Destination | Government |
| 4001AG | Destination | Government | Destination | Government |
| 4001AH | Destination | Government | Destination | Government |
| 4001AJ | Destination | Government | Destination | Government |
| 4001AK | Destination | Government | Destination | Government |
| 4001AL | Destination | Government | Destination | Government |
| 4001AM | Destination | Government | Destination | Government |
| 4002 | Destination | Government | Destination | Government |
| 4002AA | Destination | Government | Destination | Government |
| 4002AB | Destination | Government | Destination | Government |
| 4002AC | Destination | Government | Destination | Government |
| 4002AD | Destination | Government | Destination | Government |
| 4002AE | Destination | Government | Destination | Government |
| 4002AF | Destination | Government | Destination | Government |
| 4002AG | Destination | Government | Destination | Government |
| 4002AH | Destination | Government | Destination | Government |
| 4002AJ | Destination | Government | Destination | Government |
| 4002AK | Destination | Government | Destination | Government |
| 4002AL | Destination | Government | Destination | Government |
| 4002AM | Destination | Government | Destination | Government |
| 4002AN | Destination | Government | Destination | Government |
| 4003 | Destination | Government | Destination | Government |

DELIVERY INFORMATION

| CLIN | DELIVERY DATE | QUANTITY | SHIP TO ADDRESS | UIC |
|--------|-----------------------------------|----------|---|--------|
| 0001 | POP 01-AUG-2008 TO 31-JUL-2009 | N/A | CENTER FOR HEMISPHERIC DEFENSE STUDIES DAVID SMITH 2100 2ND STREET, SW WASHINGTON DC 20593-0001 202-685-4583 FOB: Destination | HQ0013 |
| 0001AA | POP 01-AUG-2008 TO 31-JUL-2009 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 0001AB | POP 01-AUG-2008 TO 31-JUL-2009 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 0001AC | POP 01-AUG-2008 TO 31-JUL-2009 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |

| | | | |
|--|-----|---|--------|
| 0001AD POP 01-AUG-2008 TO 31-JUL-2009 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 0001AE POP 01-AUG-2008 TO 31-JUL-2009 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 0001AF POP 01-AUG-2008 TO 31-JUL-2009 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 0001AG POP 01-AUG-2008 TO 31-JUL-2009 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 0001AH POP 01-AUG-2008 TO 31-JUL-2009 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 0001AJ POP 01-AUG-2008 TO 31-JUL-2009 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 0001AK POP 01-AUG-2008 TO 31-JUL-2009 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 0001AL POP 01-AUG-2008 TO 31-JUL-2009 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 0001AM POP 01-AUG-2008 TO 31-JUL-2009 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 0002 POP 01-AUG-2008 TO 31-JUL-2009 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 0002AA POP 01-AUG-2008 TO 31-JUL-2009 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 0002AB POP 01-AUG-2008 TO 31-JUL-2009 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 0002AC POP 01-AUG-2008 TO 31-JUL-2009 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 0002AD POP 01-AUG-2008 TO 31-JUL-2009 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 0002AE POP 01-AUG-2008 TO 31-JUL-2009 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 0002AF POP 01-AUG-2008 TO 31-JUL-2009 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 0002AG POP 01-AUG-2008 TO 31-JUL-2009 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 0002AH POP 01-AUG-2008 TO 31-JUL-2009 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |

| | | | | |
|--------|-----------------------------------|-----|---|--------|
| 0002AJ | N/A | N/A | N/A | N/A |
| 0002AK | POP 01-AUG-2008 TO 31-JUL-2009 | N/A | CENTER FOR HEMISPHERIC DEFENSE STUDIES DAVID SMITH 2100 2ND STREET, SW WASHINGTON DC 20593-0001 202-685-4583 FOB: Destination | HQ0013 |
| 0002AL | POP 01-AUG-2008 TO 31-JUL-2009 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 0002AM | POP 01-AUG-2008 TO 31-JUL-2009 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 0002AN | POP 01-AUG-2008 TO 31-JUL-2009 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 0003 | POP 01-AUG-2008 TO 31-JUL-2009 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 1001 | POP 01-AUG-2009 TO 31-JUL-2010 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 1001AA | POP 01-AUG-2009 TO 31-JUL-2010 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 1001AB | POP 01-AUG-2009 TO 31-JUL-2010 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 1001AC | POP 01-AUG-2009 TO 31-JUL-2010 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 1001AD | POP 01-AUG-2009 TO 31-JUL-2010 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 1001AE | POP 01-AUG-2009 TO 31-JUL-2010 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 1001AF | POP 01-AUG-2009 TO 31-JUL-2010 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 1001AG | POP 01-AUG-2009 TO 31-JUL-2010 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 1001AH | POP 01-AUG-2009 TO 31-JUL-2010 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 1001AJ | POP 01-AUG-2009 TO 31-JUL-2010 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |

| | | | |
|--|-----|---|--------|
| 1001AK POP 01-AUG-2009 TO 31-JUL-2010 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 1001AL POP 01-AUG-2009 TO 31-JUL-2010 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 1001AMPOP 01-AUG-2009 TO 31-JUL-2010 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 1002 POP 01-AUG-2009 TO 31-JUL-2010 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 1002AA POP 01-AUG-2009 TO 31-JUL-2010 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 1002AB POP 01-AUG-2009 TO 31-JUL-2010 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 1002AC POP 01-AUG-2009 TO 31-JUL-2010 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 1002AD POP 01-AUG-2009 TO 31-JUL-2010 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 1002AE POP 01-AUG-2009 TO 31-JUL-2010 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 1002AF POP 01-AUG-2009 TO 31-JUL-2010 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 1002AG POP 01-AUG-2009 TO 31-JUL-2010 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 1002AH POP 01-AUG-2009 TO 31-JUL-2010 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 1002AJ POP 01-AUG-2009 TO 31-JUL-2010 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 1002AK POP 01-AUG-2009 TO 31-JUL-2010 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 1002AL POP 01-AUG-2009 TO 31-JUL-2010 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 1002AMPOP 01-AUG-2009 TO 31-JUL-2010 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 1002AN POP 01-AUG-2009 TO 31-JUL-2010 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 1003 POP 01-AUG-2009 TO 31-JUL-2010 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |

| | | | | |
|--------|-----------------------------------|-----|---|--------|
| 2001 | POP 01-AUG-2010 TO 31-JUL-2011 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 2001AA | POP 01-AUG-2010 TO 31-JUL-2011 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 2001AB | POP 01-AUG-2010 TO 31-JUL-2011 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 2001AC | POP 01-AUG-2010 TO 31-JUL-2011 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 2001AD | POP 01-AUG-2010 TO 31-JUL-2011 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 2001AE | POP 01-AUG-2010 TO 31-JUL-2011 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 2001AF | POP 01-AUG-2010 TO 31-JUL-2011 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 2001AG | POP 01-AUG-2010 TO 31-JUL-2011 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 2001AH | POP 01-AUG-2010 TO 31-JUL-2011 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 2001AJ | POP 01-AUG-2010 TO 31-JUL-2011 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 2001AK | POP 01-AUG-2010 TO 31-JUL-2011 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 2001AL | POP 01-AUG-2010 TO 31-JUL-2011 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 2001AM | POP 01-AUG-2010 TO 31-JUL-2011 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 2001AN | POP 01-AUG-2010 TO 31-JUL-2011 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 2002 | POP 01-AUG-2010 TO 31-JUL-2011 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 2002AA | POP 01-AUG-2010 TO 31-JUL-2011 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 2002AB | POP 01-AUG-2010 TO 31-JUL-2011 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 2002AC | POP 01-AUG-2010 TO 31-JUL-2011 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |

| | | | |
|--|-----|---|--------|
| 2002AD POP 01-AUG-2010 TO 31-JUL-2011 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 2002AE POP 01-AUG-2010 TO 31-JUL-2011 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 2002AF POP 01-AUG-2010 TO 31-JUL-2011 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 2002AG POP 01-AUG-2010 TO 31-JUL-2011 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 2002AH POP 01-AUG-2010 TO 31-JUL-2011 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 2002AJ POP 01-AUG-2010 TO 31-JUL-2011 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 2002AK POP 01-AUG-2010 TO 31-JUL-2011 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 2002AL POP 01-AUG-2010 TO 31-JUL-2011 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 2002AM POP 01-AUG-2010 TO 31-JUL-2011 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 2002AN POP 01-AUG-2010 TO 31-JUL-2011 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 2003 POP 01-AUG-2010 TO 31-JUL-2011 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 3001 POP 01-AUG-2011 TO 31-JUL-2012 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 3001AA POP 01-AUG-2011 TO 31-JUL-2012 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 3001AB POP 01-AUG-2011 TO 31-JUL-2012 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 3001AC POP 01-AUG-2011 TO 31-JUL-2012 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 3001AD POP 01-AUG-2011 TO 31-JUL-2012 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 3001AE POP 01-AUG-2011 TO 31-JUL-2012 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 3001AF POP 01-AUG-2011 TO 31-JUL-2012 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |

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| 3001AG POP 01-AUG-2011 TO 31-JUL-2012 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 3001AH POP 01-AUG-2011 TO 31-JUL-2012 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 3001AJ POP 01-AUG-2011 TO 31-JUL-2012 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 3001AK POP 01-AUG-2011 TO 31-JUL-2012 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 3001AL POP 01-AUG-2011 TO 31-JUL-2012 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 3001AM POP 01-AUG-2011 TO 31-JUL-2012 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 3002 POP 01-AUG-2011 TO 31-JUL-2012 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 3002AA POP 01-AUG-2011 TO 31-JUL-2012 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 3002AB POP 01-AUG-2011 TO 31-JUL-2012 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 3002AC POP 01-AUG-2011 TO 31-JUL-2012 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 3002AD POP 01-AUG-2011 TO 31-JUL-2012 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 3002AE POP 01-AUG-2011 TO 31-JUL-2012 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 3002AF POP 01-AUG-2011 TO 31-JUL-2012 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 3002AG POP 01-AUG-2011 TO 31-JUL-2012 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 3002AH POP 01-AUG-2011 TO 31-JUL-2012 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 3002AJ POP 01-AUG-2011 TO 31-JUL-2012 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 3002AK POP 01-AUG-2011 TO 31-JUL-2012 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 3002AL POP 01-AUG-2011 TO 31-JUL-2012 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |

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|--------|-----------------------------------|-----|---|--------|
| 3002AM | POP 01-AUG-2011 TO 31-JUL-2012 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 3002AN | POP 01-AUG-2011 TO 31-JUL-2012 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 3003 | POP 01-AUG-2011 TO 31-JUL-2012 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 4001 | POP 01-AUG-2012 TO 31-JUL-2013 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 4001AA | POP 01-AUG-2012 TO 31-JUL-2013 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 4001AB | POP 01-AUG-2012 TO 31-JUL-2013 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 4001AC | POP 01-AUG-2012 TO 31-JUL-2013 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 4001AD | POP 01-AUG-2012 TO 31-JUL-2013 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 4001AE | POP 01-AUG-2012 TO 31-JUL-2013 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 4001AF | POP 01-AUG-2012 TO 31-JUL-2013 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 4001AG | POP 01-AUG-2012 TO 31-JUL-2013 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 4001AH | POP 01-AUG-2012 TO 31-JUL-2013 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 4001AJ | POP 01-AUG-2012 TO 31-JUL-2013 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 4001AK | POP 01-AUG-2012 TO 31-JUL-2013 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 4001AL | POP 01-AUG-2012 TO 31-JUL-2013 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 4001AM | POP 01-AUG-2012 TO 31-JUL-2013 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 4002 | POP 01-AUG-2012 TO 31-JUL-2013 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 4002AA | POP 01-AUG-2012 TO 31-JUL-2013 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |

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| 4002AB POP 01-AUG-2012 TO 31-JUL-2013 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 4002AC POP 01-AUG-2012 TO 31-JUL-2013 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 4002AD POP 01-AUG-2012 TO 31-JUL-2013 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 4002AE POP 01-AUG-2012 TO 31-JUL-2013 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 4002AF POP 01-AUG-2012 TO 31-JUL-2013 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 4002AG POP 01-AUG-2012 TO 31-JUL-2013 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
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| 4002AK POP 01-AUG-2012 TO 31-JUL-2013 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
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| 4002AM POP 01-AUG-2012 TO 31-JUL-2013 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 4002AN POP 01-AUG-2012 TO 31-JUL-2013 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |
| 4003 POP 01-AUG-2012 TO 31-JUL-2013 | N/A | (SAME AS PREVIOUS LOCATION) FOB: Destination | HQ0013 |

CLAUSES INCORPORATED BY REFERENCE

| | | |
|----------------|--|----------|
| 52.202-1 | Definitions | JUL 2004 |
| 52.203-3 | Gratuities | APR 1984 |
| 52.203-6 Alt I | Restrictions On Subcontractor Sales To The Government (Sep 2006) -- Alternate I | OCT 1995 |
| 52.215-2 | Audit and Records--Negotiation | JUN 1999 |
| 52.232-22 | Limitation Of Funds | APR 1984 |
| 52.233-2 | Service Of Protest | SEP 2006 |
| 52.237-1 | Site Visit | APR 1984 |

| | | |
|--------------|---|----------|
| 52.237-2 | Protection Of Government Buildings, Equipment, And Vegetation | APR 1984 |
| 52.237-10 | Identification of Uncompensated Overtime | OCT 1997 |
| 252.219-7009 | Section 8(a) Direct Award | SEP 2007 |
| 252.219-7010 | Alternate A | JUN 1998 |
| 252.219-7011 | Notification to Delay Performance | JUN 1998 |

CLAUSES INCORPORATED BY FULL TEXT

52.212-1 INSTRUCTIONS TO OFFERORS--COMMERCIAL ITEMS (NOV 2007)

(a) North American Industry Classification System (NAICS) code and small business size standard. The NAICS code and small business size standard for this acquisition appear in Block 10 of the solicitation cover sheet (SF 1449). However, the small business size standard for a concern which submits an offer in its own name, but which proposes to furnish an item which it did not itself manufacture, is 500 employees.

(b) Submission of offers. Submit signed and dated offers to the office specified in this solicitation at or before the exact time specified in this solicitation. Offers may be submitted on the SF 1449, letterhead stationery, or as otherwise specified in the solicitation. As a minimum, offers must show--

- (1) The solicitation number;
 - (2) The time specified in the solicitation for receipt of offers;
 - (3) The name, address, and telephone number of the offeror;
 - (4) A technical description of the items being offered in sufficient detail to evaluate compliance with the requirements in the solicitation. This may include product literature, or other documents, if necessary;
 - (5) Terms of any express warranty;
 - (6) Price and any discount terms;
 - (7) "Remit to" address, if different than mailing address;
 - (8) A completed copy of the representations and certifications at FAR 52.212-3 (see FAR 52.212-3(l) for those representations and certifications that the offeror shall complete electronically);
 - (9) Acknowledgment of Solicitation Amendments;
 - (10) Past performance information, when included as an evaluation factor, to include recent and relevant contracts for the same or similar items and other references (including contract numbers, points of contact with telephone numbers and other relevant information); and
 - (11) If the offer is not submitted on the SF 1449, include a statement specifying the extent of agreement with all terms, conditions, and provisions included in the solicitation. Offers that fail to furnish required representations or information, or reject the terms and conditions of the solicitation may be excluded from consideration.
- (c) Period for acceptance of offers. The offeror agrees to hold the prices in its offer firm for 30 calendar days from the date specified for receipt of offers, unless another time period is specified in an addendum to the solicitation.

(d) Product samples. When required by the solicitation, product samples shall be submitted at or prior to the time specified for receipt of offers. Unless otherwise specified in this solicitation, these samples shall be submitted at no expense to the Government, and returned at the sender's request and expense, unless they are destroyed during preaward testing.

(e) Multiple offers. Offerors are encouraged to submit multiple offers presenting alternative terms and conditions or commercial items for satisfying the requirements of this solicitation. Each offer submitted will be evaluated separately.

(f) Late submissions, modifications, revisions, and withdrawals of offers:

(1) Offerors are responsible for submitting offers, and any modifications, revisions, or withdrawals, so as to reach the Government office designated in the solicitation by the time specified in the solicitation. If no time is specified in the solicitation, the time for receipt is 4:30 p.m., local time, for the designated Government office on the date that offers or revisions are due.

(2)(i) Any offer, modification, revision, or withdrawal of an offer received at the Government office designated in the solicitation after the exact time specified for receipt of offers is "late" and will not be considered unless it is received before award is made, the Contracting Officer determines that accepting the late offer would not unduly delay the acquisition; and--

(A) If it was transmitted through an electronic commerce method authorized by the solicitation, it was received at the initial point of entry to the Government infrastructure not later than 5:00 p.m. one working day prior to the date specified for receipt of offers; or

(B) There is acceptable evidence to establish that it was received at the Government installation designated for receipt of offers and was under the Government's control prior to the time set for receipt of offers; or

(C) If this solicitation is a request for proposals, it was the only proposal received.

(ii) However, a late modification of an otherwise successful offer, that makes its terms more favorable to the Government, will be considered at any time it is received and may be accepted.

(3) Acceptable evidence to establish the time of receipt at the Government installation includes the time/date stamp of that installation on the offer wrapper, other documentary evidence of receipt maintained by the installation, or oral testimony or statements of Government personnel.

(4) If an emergency or unanticipated event interrupts normal Government processes so that offers cannot be received at the Government office designated for receipt of offers by the exact time specified in the solicitation, and urgent Government requirements preclude amendment of the solicitation or other notice of an extension of the closing date, the time specified for receipt of offers will be deemed to be extended to the same time of day specified in the solicitation on the first work day on which normal Government processes resume.

(5) Offers may be withdrawn by written notice received at any time before the exact time set for receipt of offers. Oral offers in response to oral solicitations may be withdrawn orally. If the solicitation authorizes facsimile offers, offers may be withdrawn via facsimile received at any time before the exact time set for receipt of offers, subject to the conditions specified in the solicitation concerning facsimile offers. An offer may be withdrawn in person by an offeror or its authorized representative if, before the exact time set for receipt of offers, the identity of the person requesting withdrawal is established and the person signs a receipt for the offer.

(g) Contract award (not applicable to Invitation for Bids). The Government intends to evaluate offers and award a contract without discussions with offerors. Therefore, the offeror's initial offer should contain the offeror's best terms from a price and technical standpoint. However, the Government reserves the right to conduct discussions if

later determined by the Contracting Officer to be necessary. The Government may reject any or all offers if such action is in the public interest; accept other than the lowest offer; and waive informalities and minor irregularities in offers received.

(h) Multiple awards. The Government may accept any item or group of items of an offer, unless the offeror qualifies the offer by specific limitations. Unless otherwise provided in the Schedule, offers may not be submitted for quantities less than those specified. The Government reserves the right to make an award on any item for a quantity less than the quantity offered, at the unit prices offered, unless the offeror specifies otherwise in the offer.

(i) Availability of requirements documents cited in the solicitation. (1)(i) The GSA Index of Federal Specifications, Standards and Commercial Item Descriptions, FPMR Part 101-29, and copies of specifications, standards, and commercial item descriptions cited in this solicitation may be obtained for a fee by submitting a request to--GSA Federal Supply Service Specifications Section, Suite 8100, 470 East L'Enfant Plaza, SW, Washington, DC 20407, Telephone (202) 619-8925, Facsimile (202) 619-8978.

(ii) If the General Services Administration, Department of Agriculture, or Department of Veterans Affairs issued this solicitation, a single copy of specifications, standards, and commercial item descriptions cited in this solicitation may be obtained free of charge by submitting a request to the addressee in paragraph (i)(1)(i) of this provision. Additional copies will be issued for a fee.

(2) Most unclassified Defense specifications and standards may be downloaded from the following ASSIST websites:

(i) ASSIST (<http://assist.daps.dla.mil>).

(ii) Quick Search (<http://assist.daps.dla.mil/quicksearch>).

(iii) ASSISTdocs.com (<http://assistdocs.com>).

(3) Documents not available from ASSIST may be ordered from the Department of Defense Single Stock Point (DoDSSP) by--

(i) Using the ASSIST Shopping Wizard (<http://assist.daps.dla.mil/wizard>);

(ii) Phoning the DoDSSP Customer Service Desk (215) 697-2179, Mon-Fri, 0730 to 1600 EST; or

(iii) Ordering from DoDSSP, Building 4, Section D, 700 Robbins Avenue, Philadelphia, PA 19111-5094, Telephone (215) 697-2667/2179, Facsimile (215) 697-1462.

(4) Nongovernment (voluntary) standards must be obtained from the organization responsible for their preparation, publication, or maintenance.

(j) Data Universal Numbering System (DUNS) Number. (Applies to all offers exceeding \$3,000, and offers of \$3,000 or less if the solicitation requires the Contractor to be registered in the Central Contractor Registration (CCR) database. The offeror shall enter, in the block with its name and address on the cover page of its offer, the annotation "DUNS" or "DUNS +4" followed by the DUNS or DUNS +4 number that identifies the offeror's name and address. The DUNS +4 is the DUNS number plus a 4-character suffix that may be assigned at the discretion of the offeror to establish additional CCR records for identifying alternative Electronic Funds Transfer (EFT) accounts (see FAR Subpart 32.11) for the same parent concern. If the offeror does not have a DUNS number, it should contact Dun and Bradstreet directly to obtain one. An offeror within the United States may contact Dun and Bradstreet by calling 1-866-705-5711 or via the internet at <http://www.dnb.com>. An offeror located outside the United States must contact the local Dun and Bradstreet office for a DUNS number.

(k) Central Contractor Registration. Unless exempted by an addendum to this solicitation, by submission of an offer, the offeror acknowledges the requirement that a prospective awardee shall be registered in the CCR database prior to award, during performance and through final payment of any contract resulting from this solicitation. If the Offeror does not become registered in the CCR database in the time prescribed by the Contracting Officer, the Contracting Officer will proceed to award to the next otherwise successful registered Offeror. Offerors may obtain information on registration and annual confirmation requirements via the Internet at <http://www.ccr.gov> or by calling 1-888-227-2423 or 269-961-5757.

(l) Debriefing. If a post-award debriefing is given to requesting offerors, the Government shall disclose the following information, if applicable:

- (1) The agency's evaluation of the significant weak or deficient factors in the debriefed offeror's offer.
- (2) The overall evaluated cost or price and technical rating of the successful and the debriefed offeror and past performance information on the debriefed offeror.
- (3) The overall ranking of all offerors, when any ranking was developed by the agency during source selection.
- (4) A summary of the rationale for award;
- (5) For acquisitions of commercial items, the make and model of the item to be delivered by the successful offeror.
- (6) Reasonable responses to relevant questions posed by the debriefed offeror as to whether source-selection procedures set forth in the solicitation, applicable regulations, and other applicable authorities were followed by the agency.

(End of provision)

ADDENDUM TO FAR 52.212-1 INSTRUCTION TO OFFERORS - - COMMERCIAL ITEMS (OCTOBER 2000)

1. The Defense Security Cooperation Agency (DSCA), is releasing this solicitation electronically only. This on-line version of the Request for Proposal (RFP) is the official version for this acquisition. In cases of conflict between the electronic (on-line) version of this RFP and any downloaded version of the RFP, the on-line RFP prevails. No hard copy of this solicitation will be issued. Offerors are encouraged to check the Federal Business Opportunities (FEDBIZOPS) website at <http://www.fedbizops.gov> for any amendments to this solicitation as well as the DSCA website, <http://www.dscamail>, click on Business Operations, click on solicitations and locate the solicitation number. Amendments, if any, will be posted at the DSCA website. All updated information pertaining to this solicitation will also be listed.
2. Questions - **The cut-off date for all questions is June 10, 2008 at 11:00 A.M.** Request that the offeror email all questions to the following individual. Janet.Szatmary@dscamail. No responses to questions via telephone will be answered. All questions must be in writing.
3. Responses to all questions will be in the form of an amendment and returned to the offeror.
4. Proposals must be delivered by **June 24, 2008 at 11:00 A.M.** via U.S. Postal, UPS, FEDEX or hand delivered to the following address by the closing date and time. Someone will be present at the agency to accept proposals. No electronic copies of any proposal will be accepted. No exceptions.

Defense Security Cooperation Agency (DSCA)
201 12th Street South, Ste 203
Arlington, VA 22202
(703) 601-3728 / 703-602-1341

Attn: Janet Szatmary / Ali Beshir

Offerors may deposit their proposal in the "Proposal Drop Box" on the second floor or hand deliver the proposal to the Security Guard. The hours of operation for DSCA are Monday through Friday from 8:00 A.M. to 5:30 P.M.

5. Addendum to Paragraph (b) Submission of offers. In addition to those requirements as stated in paragraph (b), the following are added and shall apply to the submission requirements in response to this solicitation:

(1) Proposal Format - All offerors must submit written proposal materials as described below and in the quantities of each volume as stated. In addition, the Offeror should also provide an electronic version of its proposal on Microsoft Windows-compatible 3.5-inch 1.4 MB diskette(s) or 650 MB CD-Rom (CD-R) in Microsoft Windows (latest version) and Excel format or latest version. Any pricing information will be on separate disk(s) from the technical information. In the case of a conflict between the electronic and the hard copy, the hard copy will be considered the correct version.

Volume I – Technical Capability (Submit 1 with original documents, and 4 copies) - The Technical Capability Statement will consist of a 50 page or less document that outlines the understanding of the Government's requirement and approach to performing the work to include its skills and capability to meet the requirements of this acquisition. The Technical Evaluation Team (TET) will stop reviewing the proposal after the 50th page. Offerors must demonstrate capability and experience in the areas of; understanding of the Government's requirement and approach to performing the work as described in Paragraph 2 (Proposal Composition Requirements and instructions) below. The Technical Capability Statement will be evaluated against the criteria listed under Evaluation Factors in the addendum to FAR 52.212-2, Evaluation, Commercial Items.

Volume II - Past Performance Information (Submit 1 with original documents, and 4 copies) - The offeror must submit Past Performance Documentation in accordance with instructions provided below in the proposal composition requirements and instructions.

Volume III - Contracting/Pricing Volume - (Submit 1 with original document, and 4 copies): Contracting/Pricing Volume will be submitted separately with all executed RFP Documents. Prices will be evaluated for reasonableness. Instructions for preparation of the Contracting/Pricing Proposal are provided at Paragraph 2 (Proposal Composition Requirements and instructions) below.

(2) Proposal Composition Requirements and Instructions

Volume I – Technical Capability:

1. The Government will evaluate the Offeror's technical capability to determine the degree to which the information provided by the offeror in its proposal demonstrates the offeror's ability to manage, supervise, and perform in accordance with the contract requirements and the sub factors listed below:

Subfactor A: Understanding the Work / Experience in the Western Hemisphere - As a minimum, the Offeror should demonstrate knowledge and understanding of the required services as outlined in the PWS.

Subfactor B: Key Personnel and Management of Operations - As a minimum, the contractor must describe the key personnel (resumes), how the Contractor intends to meet the performance objectives identified in the PWS to include how the vendor proposes a seamless transition and should also identify those areas the Contractor sees as critical to the customers for this contract, how it will monitor quality performance in those areas, and how it will maintain or exceed customer expectations, including identification and correction of problems.

Subfactor C: Quality Control Plan - The QCP must demonstrate the contractor's ability to provide oversight, measurements, and reporting processes to ensure compliance with all contract requirements. The Quality Control Plan must include all elements in the PWS and Performance Requirements Summary; to include a comprehensive and effective Safety and Security programs that complies with all contract safety and security requirements

Volume II- Past Performance Information

1. The offeror shall provide a minimum of five (5) references relevant to its past performance and its major subcontractor's past performance in providing similar services under existing or prior contracts for the last 5 years. The offeror shall have its references complete the Past Performance Questionnaire (PPQ) (*See Below*) and have the references submit the completed PPQ directly to the Contracting Officer Mr. Janet Szatmary, Defense Security Cooperation Agency (DSCA) 201 12th Street, South, Ste 203, Arlington, VA 22202 by the closing date of this solicitation. Fax copies of the PPQ are acceptable and should be faxed to 703-602-1671.
2. The offeror shall provide a list of no more than three (3) contracts completed within the past three years, which clearly demonstrates the offeror's performance relevant to the requirements and all contracts and subcontracts currently in process. Contracts listed may include those entered into by the Federal Government, state and local government agencies and commercial customers.
3. Offerors that are newly formed entities without prior contracts or new to the solicitation requirements, with no relevant past performance history, must list no more than three (3) references, for all key personnel whose experience the offeror proposes will demonstrate their ability to perform the solicitation requirements.
4. Include the following information for each contract:
 - Name and address of contracting activity, state or local government agency, or commercial customer.
 - Point of contact (POC). - Contract number.
 - Contract type (fixed price/cost reimbursement, competitive/non competitive, negotiated/sealed bid)
 - Contract value.
 - A description of the services/work required under the contract, including performance location (s) and performance period.
 - Name, telephone number, and facsimile number of the Contracting Officer or other individual responsible for awarding the contract.
 - Name, telephone number, and facsimile number of the Administrative Contracting -Officer or other individual responsible for administering the contract.
 - Name, telephone number, and facsimile number of program manager, operations officer or other individual responsible for technical oversight of contract performance.
5. The offeror should provide information on problems encountered on the contracts and subcontracts identified above and corrective actions taken to resolve those problems. Offerors should not provide general information on their performance. General performance information will be obtained from the references.
6. The offeror may describe any widely recognized quality awards or certifications that the offeror has earned. Such awards or certifications include, for example, the Malcolm Baldrige Quality Award, other Government quality awards, and private sector awards or certifications. Identify the segment of the company (one division or the entire company) that received the award or certification and when the award or certification was bestowed. If the award or certification is more than three years old, present evidence that the qualifications still apply.
7. The Government may contact the references provided in the offer, former customers, etc. to enquire about past performance to include, but not limited to, its reputation for conforming to terms and conditions, for accurately estimating and controlling costs, for adherence to contract schedules (including the administrative aspects of performance); for reasonable and cooperative behavior, and commitment to customer satisfaction. The Government may contact references other than those identified by the offeror. The sub factors are list below:
 - a. Sub-Factor A, Quality of Service: Will be evaluated for the offeror's record of conforming to specifications and providing quality services.
 - b. Sub-Factor B, Timeliness of Performance: Will be evaluated for the offeror's ability to meet contractual performance schedules.

c. Sub-Factor C, Customer Satisfaction: Will be evaluated for the conduciveness of offeror's business practices to ensure a cooperative and frictionless relationship with its customers.

Volume III – Contracting/Pricing Volume:

1. The Contracting/Pricing Volume shall consist of the OFFER (the solicitation document as completed and signed to include, as a minimum, the pricing sheet /schedule B, Attachment 1, filled in for the 6 months or 180 days after contract award.

2. The offerors are cautioned that no reference to proposed price(s) shall be made in any other volumes but volume III.

3. Offerors shall comply with all requirements of the proposal submission instructions. Deviations shall be fully explained; however, inclusion of price/cost in documents other than the Price Proposal is not an acceptable deviation.

(3) Proposal preparation costs – This Request for Proposal does not commit the Government to pay any costs incurred in the preparation and submission of your proposal or in making any necessary studies for the preparation thereof, or for any visit the Contracting officer may request for the purpose of clarification of the proposal or for preparation of negotiations. By the submission of its offer, the offeror assumes all cost associated.

2. Addendum to Paragraph (c) Period for acceptance of offers: This paragraph (c) is changed to read as follows: The Offeror agrees to hold the prices in its offer firm for 120 calendar days from the date specified for receipt of offers, unless another time period is specified in an amendment to the solicitation.

3. Addendum to Paragraph (e) Multiple offers. This paragraph (e) is changed to read as follows: Multiple offers presenting alternative terms and conditions will not be accepted.

4. Addendum to Paragraph (h) Multiple awards. This paragraph (h) is changed to read as follows: The Government may accept any item or group of items of an offer. Unless otherwise provided in the Schedule, offers may not be submitted for quantities less than those specified. The Government reserves the right to make an award on any item for a quantity less than the quantity offered, at the unit prices offered, unless the offeror specifies otherwise in the offer.

End of Addendum to 52.212-1

52.212-2 EVALUATION--COMMERCIAL ITEMS (JAN 1999)

(a) The Government intends to award a labor hour contract and cost reimbursement line items Time and Materials contract to one offeror whose proposal represents the best value to the Government in accordance with the evaluation criteria identified in this solicitation. Best value means the expected outcome of an acquisition that, in the Government's estimation, provides the greatest overall benefit in response to the requirement, per FAR 2.101.

1. Technical Capability

Sub-factor A: Understanding the Work / Experience in the Western Hemisphere

Sub-factor B: Key Personnel and Management of Operations

Sub-factor C: Quality Control Plan

2. Past Performance

Sub-factor A: Quality of Service
 Sub-factor B: Timeliness of Performance
 Sub-factor C: Customer Satisfaction

3. Price

Relative Importance

Technical Capability is most important. Past Performance is less important than technical capability. When combined, all non-priced factors are significantly more important than price. All sub-factors are of equal importance.

Cost Technical Tradeoff- *Once the proposals have been evaluated, the Contracting Officer will rank order proposals in developing the best value decision. The Contracting Officer shall use the factor established in the solicitation to make the source selection. The best value decision should include a trade-off analysis that highlights the relative differences among proposals and their strength, weaknesses, and risks in terms of the evaluation factors, as well as any quantifiable value or benefit to the government over and above the basic requirement. As technical scores and relative advantages or disadvantages become less distinct, differences in price between proposals become more important in determining the most advantageous proposal. Conversely, as differences in price become less distinct, differences in scoring and relative advantages and disadvantages between proposals become more important in the determination.*

FAR Part 15.101, Best Value Continuum: *DSCA can obtain best value in negotiated acquisitions by using any one or a combination of source selection approaches. In different types of acquisitions, the relative importance of cost or price may vary. For example, in acquisitions where the requirement is clearly defineable and the risk of unsuccessful contract performance is minimal, cost or price may play a dominant role in source selection. The less definitive the requirement, the more development work required, or the greater the performance risk, the more technical or past performance consideration may play a dominate role in source selection.*

b. Factor 1, Technical Capability: The Government will evaluate the Offeror's technical capability to determine the degree to which the information provided by the offeror in its proposal demonstrates the offeror's ability to manage, supervise, and perform in accordance with the contract requirements and the sub factors listed below.

(1) Sub-Factor A, Understanding of the Work / Experience in Western Hemisphere: Demonstrated knowledge and understanding of the required services.

(2) Sub-Factor B: Key Personnel and Management of Operations: The contractor must describe the key personnel how the Contractor intends to meet the performance objectives identified in the PWS, and should also identify those areas the Contractor sees as critical to the customers for this contract, how it will monitor quality performance in those areas, and how it will maintain or exceed customer expectations, including identification and correction of problems.

(3) Sub-Factor C: Quality Control Plan (QCP): The QCP must demonstrate the contractor's ability to provide oversight, measurements, and reporting processes to ensure compliance with all contract requirements. The Quality Control Plan must include all elements in the PWS and Performance Requirements Summary; to include a comprehensive and effective Safety and Security programs that complies with all contract safety and security requirements.

All subfactors for technical capability will be of equal importance.

c. Factor 2, Past Performance: Past performance information will be obtained from references provided by the offeror who completed the Past Performance Questionnaire and from other sources known to the Government or learned of in the course of the evaluation. An offeror who has no relevant past performance history for a particular sub-factor will not be evaluated favorably or unfavorably (i.e. will be given a neutral rating for that factor.) Each

offeror will be evaluated on performance under existing and prior contracts for similar services. Performance information will be used for both responsibility determinations and as an evaluation factor. The Government will focus on information that demonstrates quality of performance relative to the size and complexity of the contract under consideration.

The Government may contact the references provided in the offer, former customers, etc. to enquire about past performance to include, but not limited to, its reputation for conforming to terms and conditions, for accurately estimating and controlling costs, for adherence to contract schedules (including the administrative aspects of performance); for reasonable and cooperative behavior, and commitment to customer satisfaction. The Government may contact references other than those identified by the offeror. The following are sub-factors:

(1) Sub-Factor A, Quality of Service: Will be evaluated for the offeror's record of conforming to specifications and providing quality services.

(2) Sub-Factor B, Timeliness of Performance: Will be evaluated for the offeror's ability to meet contractual performance schedules.

(3) Sub-Factor C, Business Practices/Customer Satisfaction: Will be evaluated for the Conduciveness of offeror's business practices to ensure a cooperative and frictionless relationship with its customers.

All subfactors for past performance will be of equal importance.

d. Factor 3 Price: The price for each CLIN will be evaluated separately. Price will be evaluated for price reasonableness in accordance with FAR 15.305(a)(1) based on the total proposed price for the base period of performance and all option periods together. The determination that the total price is reasonable will be made by a comparison of other offers received. If only one offer is received, the determination may be based on a comparison to the IGCE or by any other reasonable basis.

Related Definitions.

1. **Deficiency.** A material failure of a proposal to meet a Government or a combination of significant weaknesses in a proposal that increases the risk of unsuccessful contract performance to an unacceptable level. Examples of deficiencies include a statement by the offeror that it cannot or will not meet a requirement, an approach that clearly does not meet a requirement, or omission of data required to assess compliance with the requirement.
2. **Weakness.** A flaw in the proposal that increases the risk of unsuccessful contract performance. A "significant weakness" in the proposal is a flaw that appreciably increases the risk of unsuccessful contract performance.
3. **Advantage/Enhancement.** An advantage/enhancement describes some element of a response that notably enhances an aspect of the offeror's ability to perform the effort or that represents a significant benefit to the Government.
4. **Clarifications.** Limited exchanges, between the Government and offerors that may occur when award without discussions is contemplated. These limited exchanges may be used to clarify certain aspects of proposals (e.g., the relevance of an offeror's past performance information and adverse past performance information to which the offeror has not previously had an opportunity to respond) or to resolve minor or clerical errors.

5. Risk – The degree of probability that an offeror will not perform contract requirements as promised. The level of uncertainties that exist in the proposal will jeopardize successful execution of an approach or plan.

Table 1. TECHNICAL RATING SCALE

| Technical Evaluation Rating | |
|------------------------------------|---|
| Rating | Description |
| Excellent | To receive this rating, proposed offer demonstrates a thorough understanding of the requirements; offers one or more significant advantages not offset by disadvantages. The Offeror has a very high probability of success in completing the requirements. |
| Good | To receive this rating, proposed offer demonstrates a good understanding of the requirements; offers one or more advantages not offset by disadvantages. The Offeror has a high probability of success in completing the requirements. |
| Satisfactory | To receive this rating, proposed offer demonstrates an acceptable understanding of the requirements; any advantages are offset by disadvantages. The Offeror has a moderate probability of success in completing the requirements. All factor/sub factors must have received a rating of at least Satisfactory/Moderate Risk. |
| Unsatisfactory | To receive this rating, the proposal contains major errors, omissions or deficiencies or an unacceptably high degree of risk in meeting the Governments requirements; and these conditions cannot be corrected without a major rewrite or revision of the proposal. |
| RISK RATINGS | |
| Rating | Description |
| High Performance Risk | Likely to cause significant disruption to schedule, increased cost or degradation of performance. Risk may be unacceptable even with special contractor emphasis and close government monitoring. |
| Moderate Performance Risk | Can potentially cause some disruption of schedule, increased cost or degradation of performance. Special contractor emphasis and close Government monitoring will probably be able to overcome difficulties. |

(e) Evaluation Of Options. Except when determined not to be in the Government's best interests (FAR Part 52.212.2(b)), the Government will evaluate offers for award purposes by adding the total price for all options to the total price for the basic requirement. Evaluation of options will not obligate the Government to exercise the option(s).

(f) Award on Initial proposals. The contracting officer retains the right to evaluate offers and make award without discussions with offerors. Therefore offerors are encouraged to insure that initial proposals contain the offeror's most favorable terms and reflect its best possible performance potential.

(g) The offer will be considered acceptable if, and only if, the offeror submits the information as required in the Instructions to Offerors, FAR 52.212-1, and Addendum to FAR 52.212-1, and manifests the offeror's unconditional assent to the terms and conditions of the solicitation, including the Performance Work Statement.

(h) Discussion/Negotiations: The Contracting Officer may clarify all information submitted in response to the solicitation as necessary to evaluate the proposals, and notwithstanding these clarifications, the Contracting Officer still retains the right to award without discussions.

(End of clause)

52.212-3 OFFEROR REPRESENTATIONS AND CERTIFICATIONS--COMMERCIAL ITEMS (NOV 2007)

An offeror shall complete only paragraph (k) of this provision if the offeror has completed the annual representations and certifications electronically at <http://orca.bpn.gov>. If an offeror has not completed the annual representations and certifications electronically at the ORCA website, the offeror shall complete only paragraphs (b) through (j) of this provision.

(a) Definitions. As used in this provision --

"Emerging small business" means a small business concern whose size is no greater than 50 percent of the numerical size standard for the NAICS code designated.

"Forced or indentured child labor" means all work or service-

(1) Exacted from any person under the age of 18 under the menace of any penalty for its nonperformance and for which the worker does not offer himself voluntarily; or

(2) Performed by any person under the age of 18 pursuant to a contract the enforcement of which can be accomplished by process or penalties.

Manufactured end product means any end product in Federal Supply Classes (FSC) 1000-9999, except--

(1) FSC 5510, Lumber and Related Basic Wood Materials;

(2) Federal Supply Group (FSG) 87, Agricultural Supplies;

(3) FSG 88, Live Animals;

(4) FSG 89, Food and Related Consumables;

(5) FSC 9410, Crude Grades of Plant Materials;

(6) FSC 9430, Miscellaneous Crude Animal Products, Inedible;

(7) FSC 9440, Miscellaneous Crude Agricultural and Forestry Products;

(8) FSC 9610, Ores;

(9) FSC 9620, Minerals, Natural and Synthetic; and

(10) FSC 9630, Additive Metal Materials.

Place of manufacture means the place where an end product is assembled out of components, or otherwise made or processed from raw materials into the finished product that is to be provided to the Government. If a product is disassembled and reassembled, the place of reassembly is not the place of manufacture.

Service-disabled veteran-owned small business concern--

(1) Means a small business concern--

(i) Not less than 51 percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more service-disabled veterans; and

(ii) The management and daily business operations of which are controlled by one or more service-disabled veterans or, in the case of a service-disabled veteran with permanent and severe disability, the spouse or permanent caregiver of such veteran.

(2) Service-disabled veteran means a veteran, as defined in 38 U.S.C. 101(2), with a disability that is service-connected, as defined in 38 U.S.C. 101(16).

"Small business concern" means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the criteria in 13 CFR Part 121 and size standards in this solicitation.

Veteran-owned small business concern means a small business concern--

(1) Not less than 51 percent of which is owned by one or more veterans (as defined at 38 U.S.C. 101(2)) or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more veterans; and

(2) The management and daily business operations of which are controlled by one or more veterans.

"Women-owned small business concern" means a small business concern--

(1) That is at least 51 percent owned by one or more women or, in the case of any publicly owned business, at least 51 percent of its stock is owned by one or more women; or

(2) Whose management and daily business operations are controlled by one or more women.

"Women-owned business concern" means a concern which is at least 51 percent owned by one or more women; or in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; and whose management and daily business operations are controlled by one or more women.

(b) Taxpayer Identification Number (TIN) (26 U.S.C. 6109, 31 U.S.C. 7701). (Not applicable if the offeror is required to provide this information to a central contractor registration database to be eligible for award.)

(1) All offerors must submit the information required in paragraphs (b)(3) through (b)(5) of this provision to comply with debt collection requirements of 31 U.S.C. 7701(c) and 3325(d), reporting requirements of 26 U.S.C. 6041, 6041A, and 6050M, and implementing regulations issued by the Internal Revenue Service (IRS).

(2) The TIN may be used by the Government to collect and report on any delinquent amounts arising out of the offeror's relationship with the Government (31 U.S.C. 7701(c)(3)). If the resulting contract is subject to the payment reporting requirements described in FAR 4.904, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offeror's TIN.

(3) Taxpayer Identification Number (TIN).

TIN:-----

TIN has been applied for.

TIN is not required because:

Offeror is a nonresident alien, foreign corporation, or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States;

Offeror is an agency or instrumentality of a foreign government;

Offeror is an agency or instrumentality of the Federal Government.

(4) Type of organization.

Sole proprietorship;

Partnership;

Corporate entity (not tax-exempt);

Corporate entity (tax-exempt);

Government entity (Federal, State, or local);

Foreign government;

International organization per 26 CFR 1.6049-4;

Other-----

(5) Common parent.

Offeror is not owned or controlled by a common parent;

Name and TIN of common parent:

Name-----

TIN-----

(c) Offerors must complete the following representations when the resulting contract will be performed in the United States or its outlying areas. Check all that apply.

(1) Small business concern. The offeror represents as part of its offer that it () is, () is not a small business concern.

(2) Veteran-owned small business concern. (Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.) The offeror represents as part of its offer that it () is, () is not a veteran-owned small business concern.

(3) Service-disabled veteran-owned small business concern. (Complete only if the offeror represented itself as a veteran-owned small business concern in paragraph (c)(2) of this provision.) The offeror represents as part of its offer that it () is, () is not a service-disabled veteran-owned small business concern.

(4) Small disadvantaged business concern. (Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.) The offeror represents, for general statistical purposes, that it () is, () is not a small disadvantaged business concern as defined in 13 CFR 124.1002.

(5) Women-owned small business concern. (Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.) The offeror represents that it () is, () is not a women-owned small business concern.

Note: Complete paragraphs (c)(6) and (c)(7) only if this solicitation is expected to exceed the simplified acquisition threshold.

(6) Women-owned business concern (other than small business concern). (Complete only if the offeror is a women-owned business concern and did not represent itself as a small business concern in paragraph (c)(1) of this provision.) The offeror represents that it () is, a women-owned business concern.

(7) Tie bid priority for labor surplus area concerns. If this is an invitation for bid, small business offerors may identify the labor surplus areas in which costs to be incurred on account of manufacturing or production (by offeror or first-tier subcontractors) amount to more than 50 percent of the contract price:

(8) Small Business Size for the Small Business Competitiveness Demonstration Program and for the Targeted Industry Categories under the Small Business Competitiveness Demonstration Program. (Complete only if the offeror has represented itself to be a small business concern under the size standards for this solicitation.)

(i) (Complete only for solicitations indicated in an addendum as being set-aside for emerging small businesses in one of the designated industry groups (DIGs).) The offeror represents as part of its offer that it () is, () is not an emerging small business.

(ii) (Complete only for solicitations indicated in an addendum as being for one of the targeted industry categories (TICs) or designated industry groups (DIGs).) Offeror represents as follows:

(A) Offeror's number of employees for the past 12 months (check the Employees column if size standard stated in the solicitation is expressed in terms of number of employees); or

(B) Offeror's average annual gross revenue for the last 3 fiscal years (check the Average Annual Gross Number of Revenues column if size standard stated in the solicitation is expressed in terms of annual receipts).

(Check one of the following):

Average Annual

Number of Employees Gross Revenues

___ 50 or fewer ___ \$1 million or less

___ 51 - 100 ___ \$1,000,001 - \$2 million

___ 101 - 250 ___ \$2,000,001 - \$3.5 million

- ___ 251 - 500 ___ \$3,500,001 - \$5 million
- ___ 501 - 750 ___ \$5,000,001 - \$10 million
- ___ 751 - 1,000 ___ \$10,000,001 - \$17 million
- ___ Over 1,000 ___ Over \$17 million

(9) (Complete only if the solicitation contains the clause at FAR 52.219-23, Notice of Price Evaluation Adjustment for Small Disadvantaged Business Concerns or FAR 52.219-25, Small Disadvantaged Business Participation Program-Disadvantaged Status and Reporting, and the offeror desires a benefit based on its disadvantaged status.)

(i) General. The offeror represents that either--

(A) It () is, () is not certified by the Small Business Administration as a small disadvantaged business concern and identified, on the date of this representation, as a certified small disadvantaged business concern in the database maintained by the Small Business Administration (PRO-Net), and that no material change in disadvantaged ownership and control has occurred since its certification, and, where the concern is owned by one or more individuals claiming disadvantaged status, the net worth of each individual upon whom the certification is based does not exceed \$750,000 after taking into account the applicable exclusions set forth at 13 CFR 124.104(c)(2); or

(B) It () has, () has not submitted a completed application to the Small Business Administration or a Private Certifier to be certified as a small disadvantaged business concern in accordance with 13 CFR 124, Subpart B, and a decision on that application is pending, and that no material change in disadvantaged ownership and control has occurred since its application was submitted.

(ii) Joint Ventures under the Price Evaluation Adjustment for Small Disadvantaged Business Concerns. The offeror represents, as part of its offer, that it is a joint venture that complies with the requirements in 13 CFR 124.1002(f) and that the representation in paragraph (c)(9)(i) of this provision is accurate for the small disadvantaged business concern that is participating in the joint venture. (The offeror shall enter the name of the small disadvantaged business concern that is participating in the joint venture: _____.)

(10) HUBZone small business concern. (Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.) The offeror represents, as part of its offer, that--

(i) It () is, () is not a HUBZone small business concern listed, on the date of this representation, on the List of Qualified HUBZone Small Business Concerns maintained by the Small Business Administration, and no material change in ownership and control, principal office, or HUBZone employee percentage has occurred since it was certified by the Small Business Administration in accordance with 13 CFR part 126; and

(ii) It () is, () is not a joint venture that complies with the requirements of 13 CFR part 126, and the representation in paragraph (c)(10)(i) of this provision is accurate for the HUBZone small business concern or concerns that are participating in the joint venture. (The offeror shall enter the name or names of the HUBZone small business concern or concerns that are participating in the joint venture: _____.) Each HUBZone small business concern participating in the joint venture shall submit a separate signed copy of the HUBZone representation.

(d) Certifications and representations required to implement provisions of Executive Order 11246--

(1) Previous Contracts and Compliance. The offeror represents that--

(i) It () has, () has not, participated in a previous contract or subcontract subject either to the Equal Opportunity clause of this solicitation, the and

(ii) It () has, () has not, filed all required compliance reports.

(2) Affirmative Action Compliance. The offeror represents that--

(i) It () has developed and has on file, () has not developed and does not have on file, at each establishment, affirmative action programs required by rules and regulations of the Secretary of Labor (41 CFR Subparts 60-1 and 60-2), or

(ii) It () has not previously had contracts subject to the written affirmative action programs requirement of the rules and regulations of the Secretary of Labor.

(e) Certification Regarding Payments to Influence Federal Transactions (31 U.S.C. 1352). (Applies only if the contract is expected to exceed \$100,000.) By submission of its offer, the offeror certifies to the best of its knowledge and belief that no Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress on his or her behalf in connection with the award of any resultant contract. If any registrants under the Lobbying Disclosure Act of 1995 have made a lobbying contact on behalf of the offeror with respect to this contract, the offeror shall complete and submit, with its offer, OMB Standard Form LLL, Disclosure of Lobbying Activities, to provide the name of the registrants. The offeror need not report regularly employed officers or employees of the offeror to whom payments of reasonable compensation were made.

(f) Buy American Act Certificate. (Applies only if the clause at Federal Acquisition Regulation (FAR) 52.225-1, Buy American Act --Supplies, is included in this solicitation.)

(1) The offeror certifies that each end product, except those listed in paragraph (f)(2) of this provision, is a domestic end product and that the offeror has considered components of unknown origin to have been mined, produced, or manufactured outside the United States. The offeror shall list as foreign end products those end products manufactured in the United States that do not qualify as domestic end products. The terms ``component," ``domestic end product," ``end product," ``foreign end product," and ``United States" are defined in the clause of this solicitation entitled ``Buy American Act--Supplies."

(2) Foreign End Products:

Line Item No.:-----
Country of Origin:-----

(List as necessary)

(3) The Government will evaluate offers in accordance with the policies and procedures of FAR Part 25.

(g)(1) *Buy American Act-Free Trade Agreements-Israeli Trade Act Certificate*. (Applies only if the clause at FAR 52.225-3, Buy American Act-Free Trade Agreements-Israeli Trade Act, is included in this solicitation.)

(i) The offeror certifies that each end product, except those listed in paragraph (g)(1)(ii) or (g)(1)(iii) of this provision, is a domestic end product and that the offeror has considered components of unknown origin to have been mined, produced, or manufactured outside the United States. The terms "Bahrainian or Moroccan end product," "component," "domestic end product," "end product," "foreign end product," "Free Trade Agreement country," "Free Trade Agreement country end product," "Israeli end product," and "United States" are defined in the clause of this solicitation entitled "Buy American Act--Free Trade Agreements--Israeli Trade Act."

(ii) The offeror certifies that the following supplies are Free Trade Agreement country end products (other than Bahrainian or Moroccan end products) or Israeli end products as defined in the clause of this solicitation entitled ``Buy American Act--Free Trade Agreements--Israeli Trade Act":

Free Trade Agreement Country End Products (Other than Bahrainian or Moroccan End Products) or Israeli End Products:

Line Item No.

[List as necessary]

(iii) The offeror shall list those supplies that are foreign end products (other than those listed in paragraph (g)(1)(ii) of this provision) as defined in the clause of this solicitation entitled "Buy American Act-Free Trade Agreements-Israeli Trade Act." The offeror shall list as other foreign end products those end products manufactured in the United States that do not qualify as domestic end products.

Other Foreign End Products:

| Line Item No. | Country of Origin |
|---------------|-------------------|
| _____ - | _____ - |
| _____ - | _____ - |
| _____ - | _____ - |

[List as necessary]

(iv) The Government will evaluate offers in accordance with the policies and procedures of FAR Part 25. (2) *Buy American Act-Free Trade Agreements-Israeli Trade Act Certificate, Alternate I (Jan 2004)*. If Alternate I to the clause at FAR 52.225-3 is included in this solicitation, substitute the following paragraph (g)(1)(ii) for paragraph (g)(1)(ii) of the basic provision:

(g)(1)(ii) The offeror certifies that the following supplies are Canadian end products as defined in the clause of this solicitation entitled "Buy American Act-Free Trade Agreements-Israeli Trade Act":

Canadian End Products:

| Line Item No. |
|---------------|
| _____ - |
| _____ - |

| |
|-------|
| _____ |
| - |

[List as necessary]

(3) Buy American Act-Free Trade Agreements-Israeli Trade Act Certificate, Alternate II (Jan 2004). If Alternate II to the clause at FAR 52.225-3 is included in this solicitation, substitute the following paragraph (g)(1)(ii) for paragraph (g)(1)(ii) of the basic provision:

(g)(1)(ii) The offeror certifies that the following supplies are Canadian end products or Israeli end products as defined in the clause of this solicitation entitled "Buy American Act-Free Trade Agreements-Israeli Trade Act":

Canadian or Israeli End Products:

| Line Item No. | Country of Origin |
|---------------|-------------------|
| _____ | _____ |
| - | - |
| _____ | _____ |
| - | - |
| _____ | _____ |
| - | - |

[List as necessary]

(4) Trade Agreements Certificate. (Applies only if the clause at FAR 52.225-5, Trade Agreements, is included in this solicitation.)

(i) The offeror certifies that each end product, except those listed in paragraph (g)(4)(ii) of this provision, is a U.S.-made or designated country end product, as defined in the clause of this solicitation entitled "Trade Agreements."

(ii) The offeror shall list as other end products those end products that are not U.S.-made or designated country end products.

Other End Products:

| Line Item No. | Country of Origin |
|---------------|-------------------|
| _____ | _____ |
| - | - |
| _____ | _____ |
| - | - |
| _____ | _____ |
| - | - |

[List as necessary]

(iii) The Government will evaluate offers in accordance with the policies and procedures of FAR Part 25. For line items covered by the WTO GPA, the Government will evaluate offers of U.S.-made or designated country end products without regard to the restrictions of the Buy American Act. The Government will consider for award only offers of U.S.-made or designated country end products unless the Contracting Officer determines that there are no offers for such products or that the offers for such products are insufficient to fulfill the requirements of the solicitation.

(h) Certification Regarding Debarment, Suspension or Ineligibility for Award (Executive Order 12689). The offeror certifies, to the best of its knowledge and belief, that --

(1) The offeror and/or any of its principals () are, () are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency, and

(2) () Have, () have not, within a three-year period preceding this offer, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a Federal, state or local government contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and

(3) () are, () are not presently indicted for, or otherwise criminally or civilly charged by a Government entity with, commission of any of these offenses.

(i) Certification Regarding Knowledge of Child Labor for Listed End Products (Executive Order 13126). [The Contracting Officer must list in paragraph (i)(1) any end products being acquired under this solicitation that are included in the List of Products Requiring Contractor Certification as to Forced or Indentured Child Labor, unless excluded at 22.1503(b).]

(1) Listed End Product

| Listed End Product | Listed Countries of Origin: |
|--------------------|-----------------------------|
| • | • |
| • | • |
| • | • |

(2) Certification. [If the Contracting Officer has identified end products and countries of origin in paragraph (i)(1) of this provision, then the offeror must certify to either (i)(2)(i) or (i)(2)(ii) by checking the appropriate block.]

() (i) The offeror will not supply any end product listed in paragraph (i)(1) of this provision that was mined, produced, or manufactured in the corresponding country as listed for that product.

() (ii) The offeror may supply an end product listed in paragraph (i)(1) of this provision that was mined, produced, or manufactured in the corresponding country as listed for that product. The offeror certifies that it has made a good faith effort to determine whether forced or indentured child labor was used to mine, produce, or manufacture any such end product furnished under this contract. On the basis of those efforts, the offeror certifies that it is not aware of any such use of child labor.

(j) Place of manufacture. (Does not apply unless the solicitation is predominantly for the acquisition of manufactured end products.) For statistical purposes only, the offeror shall indicate whether the place of manufacture of the end products it expects to provide in response to this solicitation is predominantly--

(1) () In the United States (Check this box if the total anticipated price of offered end products manufactured in the United States exceeds the total anticipated price of offered end products manufactured outside the United States); or

(2) () Outside the United States.

(k) Certificates regarding exemptions from the application of the Service Contract Act. (Certification by the offeror as to its compliance with respect to the contract also constitutes its certification as to compliance by its subcontractor if it subcontracts out the exempt services.) [The contracting officer is to check a box to indicate if paragraph (k)(1) or (k)(2) applies.]

() (1) Maintenance, calibration, or repair of certain equipment as described in FAR 22.1003-4(c)(1). The offeror () does () does not certify that--

(i) The items of equipment to be serviced under this contract are used regularly for other than Governmental purposes and are sold or traded by the offeror in substantial quantities to the general public in the course of normal business operations;

(ii) The services will be furnished at prices which are, or are based on, established catalog or market prices (see FAR 22.1003-4(c)(2)(ii)) for the maintenance, calibration, or repair of such equipment; and

(iii) The compensation (wage and fringe benefits) plan for all service employees performing work under the contract will be the same as that used for these employees and equivalent employees servicing the same equipment of commercial customers.

() (2) Certain services as described in FAR 22.1003-4(d)(1). The offeror () does () does not certify that--

(i) The services under the contract are offered and sold regularly to non-Governmental customers, and are provided by the offeror (or subcontractor in the case of an exempt subcontract) to the general public in substantial quantities in the course of normal business operations;

(ii) The contract services will be furnished at prices that are, or are based on, established catalog or market prices (see FAR 22.1003-4(d)(2)(iii));

(iii) Each service employee who will perform the services under the contract will spend only a small portion of his or her time (a monthly average of less than 20 percent of the available hours on an annualized basis, or less than 20 percent of available hours during the contract period if the contract period is less than a month) servicing the Government contract; and

(iv) The compensation (wage and fringe benefits) plan for all service employees performing work under the contract is the same as that used for these employees and equivalent employees servicing commercial customers.

(3) If paragraph (k)(1) or (k)(2) of this clause applies--

(i) If the offeror does not certify to the conditions in paragraph (k)(1) or (k)(2) and the Contracting Officer did not attach a Service Contract Act wage determination to the solicitation, the offeror shall notify the Contracting Officer as soon as possible; and

(ii) The Contracting Officer may not make an award to the offeror if the offeror fails to execute the certification in paragraph (k)(1) or (k)(2) of this clause or to contact the Contracting Officer as required in paragraph (k)(3)(i) of this clause.

(l)(1) Annual Representations and Certifications. Any changes provided by the offeror in paragraph (k)(2) of this provision do not automatically change the representations and certifications posted on the Online Representations and Certifications Application (ORCA) website.

(2) The offeror has completed the annual representations and certifications electronically via the ORCA website at <http://orca.bpn.gov>. After reviewing the ORCA database information, the offeror verifies by submission of this offer

that the representations and certifications currently posted electronically at FAR 52.212-3, Offeror Representations and Certifications--Commercial Items, have been entered or updated in the last 12 months, are current, accurate, complete, and applicable to this solicitation (including the business size standard applicable to the NAICS code referenced for this solicitation), as of the date of this offer and are incorporated in this offer by reference (see FAR 4.1201), except for paragraphs _____

(Offeror to identify the applicable paragraphs at (b) through (j) of this provision that the offeror has completed for the purposes of this solicitation only, if any.

These amended representation(s) and/or certification(s) are also incorporated in this offer and are current, accurate, and complete as of the date of this offer.

Any changes provided by the offeror are applicable to this solicitation only, and do not result in an update to the representations and certifications posted on ORCA.)

(End of provision)

52.212-4 CONTRACT TERMS AND CONDITIONS -- COMMERCIAL ITEMS (FEB 2007) ALTERNATE I (FEB 2007)

(a) Inspection/Acceptance. (1) The Government has the right to inspect and test all materials furnished and services performed under this contract, to the extent practicable at all places and times, including the period of performance, and in any event before acceptance. The Government may also inspect the plant or plants of the Contractor or any subcontractor engaged in contract performance. The Government will perform inspections and tests in a manner that will not unduly delay the work.

(2) If the Government performs inspection or tests on the premises of the Contractor or a subcontractor, the Contractor shall furnish and shall require subcontractors to furnish all reasonable facilities and assistance for the safe and convenient performance of these duties.

(3) Unless otherwise specified in the contract, the Government will accept or reject services and materials at the place of delivery as promptly as practicable after delivery, and they will be presumed accepted 60 days after the date of delivery, unless accepted earlier.

(4) At any time during contract performance, but not later than 6 months (or such other time as may be specified in the contract) after acceptance of the services or materials last delivered under this contract, the Government may require the Contractor to replace or correct services or materials that at time of delivery failed to meet contract requirements. Except as otherwise specified in paragraph (a)(6) of this clause, the cost of replacement or correction shall be determined under paragraph (i) of this clause, but the "hourly rate" for labor hours incurred in the replacement or correction shall be reduced to exclude that portion of the rate attributable to profit. Unless otherwise specified below, the portion of the "hourly rate" attributable to profit shall be 10 percent. The Contractor shall not tender for acceptance materials and services required to be replaced or corrected without disclosing the former requirement for replacement or correction, and, when required, shall disclose the corrective action taken. [Insert portion of labor rate attributable to profit.]

(5)(i) If the Contractor fails to proceed with reasonable promptness to perform required replacement or correction, and if the replacement or correction can be performed within the ceiling price (or the ceiling price as increased by the Government), the Government may--

(A) By contract or otherwise, perform the replacement or correction, charge to the Contractor any increased cost, or deduct such increased cost from any amounts paid or due under this contract; or

(B) Terminate this contract for cause.

(ii) Failure to agree to the amount of increased cost to be charged to the Contractor shall be a dispute under the Disputes clause of the contract.

(6) Notwithstanding paragraphs (a)(4) and (5) above, the Government may at any time require the Contractor to remedy by correction or replacement, without cost to the Government, any ailure by the Contractor to comply with the requirements of this contract, if the failure is due to--

(i) Fraud, lack of good faith, or willful misconduct on the part of the Contractor's managerial personnel; or

(ii) The conduct of one or more of the Contractor's employees selected or retained by the Contractor after any of the Contractor's managerial personnel has reasonable grounds to believe that the employee is habitually careless or unqualified.

(7) This clause applies in the same manner and to the same extent to corrected or replacement materials or services as to materials and services originally delivered under this contract.

(8) The Contractor has no obligation or liability under this contract to correct or replace materials and services that at time of delivery do not meet contract requirements, except as provided in this clause or as may be otherwise specified in the contract.

(9) Unless otherwise specified in the contract, the Contractor's obligation to correct or replace Government-furnished property shall be governed by the clause pertaining to Government property.

(b) Assignment. The Contractor or its assignee's rights to be paid amounts due as a result of performance of this contract, may be assigned to a bank, trust company, or other financing institution, including any Federal lending agency in accordance with the Assignment of Claims Act (31 U.S.C.3727).

(c) Changes. Changes in the terms and conditions of this contract may be made only by written agreement of the parties.

(d) Disputes. This contract is subject to the Contract Disputes Act of 1978, as amended (41 U.S.C. 601-613). Failure of the parties to this contract to reach agreement on any request for equitable adjustment, claim, appeal or action arising under or relating to this contract shall be a dispute to be resolved in accordance with the clause at FAR [52.233-1](#), Disputes, which is incorporated herein by reference. The Contractor shall proceed diligently with performance of this contract, pending final resolution of any dispute arising under the contract.

(e) Definitions. (1) The clause at FAR 52.202-1, Definitions, is incorporated herein by reference. As used in this clause--

(i) Direct materials means those materials that enter directly into the end product, or that are used or consumed directly in connection with the furnishing of the end product or service.

(ii) Hourly rate means the rate(s) prescribed in the contract for payment for labor that meets the labor category qualifications of a labor category specified in the contract that are—

(A) Performed by the contractor;

(B) Performed by the subcontractors; or

(C) Transferred between divisions, subsidiaries, or affiliates of the contractor under a common control.

(iii) Materials means--

(A) Direct materials, including supplies transferred between divisions, subsidiaries, or affiliates of the contractor under a common control;

(B) Subcontracts for supplies and incidental services for which there is not a labor category specified in the contract;

(C) Other direct costs (e.g., incidental services for which there is not a labor category specified in the contract, travel, computer usage charges, etc.);

(D) The following subcontracts for services which are specifically excluded from the hourly rate: [Insert any subcontracts for services to be excluded from the hourly rates prescribed in the schedule.]; and

(E) Indirect costs specifically provided for in this clause.

(iv) Subcontract means any contract, as defined in FAR Subpart 2.1, entered into with a subcontractor to furnish supplies or services for performance of the prime contract or a subcontract including transfers between divisions, subsidiaries, or affiliates of a contractor or subcontractor. It includes, but is not limited to, purchase orders, and changes and modifications to purchase orders.

(f) Excusable delays. The Contractor shall be liable for default unless nonperformance is caused by an occurrence beyond the reasonable control of the Contractor and without its fault or negligence such as, acts of God or the public enemy, acts of the Government in either its sovereign or contractual capacity, fires, floods, epidemics, quarantine restrictions, strikes, unusually severe weather, and delays of common carriers. The Contractor shall notify the Contracting Officer in writing as soon as it is reasonably possible after the commencement of any excusable delay, setting forth the full particulars in connection therewith, shall remedy such occurrence with all reasonable dispatch, and shall promptly give written notice to the Contracting Officer of the cessation of such occurrence.

(g) Invoice. (1) The Contractor shall submit an original invoice and three copies (or electronic invoice, if authorized) to the address designated in the contract to receive invoices. An invoice must include--

(i) Name and address of the Contractor;

(ii) Invoice date and number;

(iii) Contract number, contract line item number and, if applicable, the order number;

(iv) Description, quantity, unit of measure, unit price and extended price of the items delivered;

(v) Shipping number and date of shipment, including the bill of lading number and weight of shipment if shipped on Government bill of lading;

(vi) Terms of any discount for prompt payment offered;

(vii) Name and address of official to whom payment is to be sent;

(viii) Name, title, and phone number of person to notify in event of defective invoice; and

(ix) Taxpayer Identification Number (TIN). The Contractor shall include its TIN on the invoice only if required elsewhere in this contract.

(x) Electronic funds transfer (EFT) banking information.

(A) The Contractor shall include EFT banking information on the invoice only if required elsewhere in this contract.

(B) If EFT banking information is not required to be on the invoice, in order for the invoice to be a proper invoice, the Contractor shall have submitted correct EFT banking information in accordance with the applicable solicitation provision, contract clause (e.g., [52.232-33](#), Payment by Electronic Funds Transfer--Central Contractor Registration, or [52.232-34](#), Payment by Electronic Funds Transfer--Other Than Central Contractor Registration), or applicable agency procedures.

(C) EFT banking information is not required if the Government waived the requirement to pay by EFT.

(2) Invoices will be handled in accordance with the Prompt Payment Act (31 U.S.C. 3903) and Office of Management and Budget (OMB) prompt payment regulations at 5 CFR part 1315.

(h) Patent indemnity. The Contractor shall indemnify the Government and its officers, employees and agents against liability, including costs, for actual or alleged direct or contributory infringement of, or inducement to infringe, any United States or foreign patent, trademark or copyright, arising out of the performance of this contract, provided the Contractor is reasonably notified of such claims and proceedings.

(i) Payments. (1) Services accepted. Payment shall be made for services accepted by the Government that have been delivered to the delivery destination(s) set forth in this contract. The Government will pay the Contractor as follows upon the submission of commercial invoices approved by the Contracting Officer:

(i) Hourly rate.

(A) The amounts shall be computed by multiplying the appropriate hourly rates prescribed in the contract by the number of direct labor hours performed. Fractional parts of an hour shall be payable on a prorated basis.

(B) The rates shall be paid for all labor performed on the contract that meets the labor qualifications specified in the contract. Labor hours incurred to perform tasks for which labor qualifications were specified in the contract will not be paid to the extent the work is performed by individuals that do not meet the qualifications specified in the contract, unless specifically authorized by the Contracting Officer.

(C) Invoices may be submitted once each month (or at more frequent intervals, if approved by the Contracting Officer) to the Contracting Officer or the authorized representative.

(D) When requested by the Contracting Officer or the authorized representative, the Contractor shall substantiate invoices (including any subcontractor hours reimbursed at the hourly rate in the schedule) by evidence of actual payment, individual daily job timecards, records that verify the employees meet the qualifications for the labor categories specified in the contract, or other substantiation specified in the contract.

(E) Unless the Schedule prescribes otherwise, the hourly rates in the Schedule shall not be varied by virtue of the Contractor having performed work on an overtime basis.

(j) Risk of loss. Unless the contract specifically provides otherwise, risk of loss or damage to the supplies provided under this contract shall remain with the Contractor until, and shall pass to the Government upon:

(1) Delivery of the supplies to a carrier, if transportation is f.o.b. origin; or

(2) Delivery of the supplies to the Government at the destination specified in the contract, if transportation is f.o.b. destination.

(k) Taxes. The contract price includes all applicable Federal, State, and local taxes and duties.

(l) Termination for the Government's convenience. The Government reserves the right to terminate this contract, or any part hereof, for its sole convenience. In the event of such termination, the Contractor shall immediately stop all work hereunder and shall immediately cause any and all of its suppliers and subcontractors to cease work. Subject to the terms of this contract, the Contractor shall be paid an amount for direct labor hours (as defined in the Schedule of the contract) determined by multiplying the number of direct labor hours expended before the effective date of termination by the hourly rate(s) in the contract, less any hourly rate payments already made to the Contractor plus reasonable charges the Contractor can demonstrate to the satisfaction of the Government using its standard record keeping system that have resulted from the termination. The Contractor shall not be required to comply with the cost accounting standards or contract cost principles for this purpose. This paragraph does not give the Government any right to audit the Contractor's records. The Contractor shall not be paid for any work performed or costs incurred that reasonably could have been avoided.

(m) Termination for cause. The Government may terminate this contract, or any part hereof, for cause in the event of any default by the Contractor, or if the Contractor fails to comply with any contract terms and conditions, or fails to provide the Government, upon request, with adequate assurances of future performance. In the event of termination for cause, the Government shall not be liable to the Contractor for any amount for supplies or services not accepted, and the Contractor shall be liable to the Government for any and all rights and remedies provided by law. If it is determined that the Government improperly terminated this contract for default, such termination shall be deemed a termination for convenience.

(n) Title. Unless specified elsewhere in this contract, title to items furnished under this contract shall pass to the Government upon acceptance, regardless of when or where the Government takes physical possession.

(o) Warranty. The Contractor warrants and implies that the items delivered hereunder are merchantable and fit for use for the particular purpose described in this contract.

(p) Limitation of liability. Except as otherwise provided by an express warranty, the Contractor will not be liable to the Government for consequential damages resulting from any defect or deficiencies in accepted items.

(q) Other compliances. The Contractor shall comply with all applicable Federal, State and local laws, executive orders, rules and regulations applicable to its performance under this contract.

(r) Compliance with laws unique to Government contracts. The Contractor agrees to comply with 31 U.S.C. 1352 relating to limitations on the use of appropriated funds to influence certain Federal contracts; 18 U.S.C. 431 relating to officials not to benefit; 40 U.S.C. 3701, Contract Work Hours and Safety Standards Act; 41 U.S.C. 51-58, Anti-Kickback Act of 1986; 41 U.S.C. 265 and 10 U.S.C. 2409 relating to whistleblower protections; 49 U.S.C. 40118, Fly American; and 41 U.S.C. 423 relating to procurement integrity.

(s) Order of precedence. Any inconsistencies in this solicitation or contract shall be resolved by giving precedence in the following order:

- (1) The schedule of supplies/services.
- (2) The Assignments, Disputes, Payments, Invoice, Other Compliances, and Compliance with Laws Unique to Government Contracts paragraphs of this clause.
- (3) The clause at [52.212-5](#).
- (4) Addenda to this solicitation or contract, including any license agreements for computer software.
- (5) Solicitation provisions if this is a solicitation.
- (6) Other paragraphs of this clause.

(7) The Standard Form 1449.

(8) Other documents, exhibits, and attachments.

(9) The specification.

(t) Central Contractor Registration (CCR). (1) Unless exempted by an addendum to this contract, the Contractor is responsible during performance and through final payment of any contract for the accuracy and completeness of the data within the CCR database, and for any liability resulting from the Government's reliance on inaccurate or incomplete data. To remain registered in the CCR database after the initial registration, the Contractor is required to review and update on an annual basis from the date of initial registration or subsequent updates its information in the CCR database to ensure it is current, accurate and complete. Updating information in the CCR does not alter the terms and conditions of this contract and is not a substitute for a properly executed contractual document.

(2)(i) If a Contractor has legally changed its business name, "doing business as" name, or division name (whichever is shown on the contract), or has transferred the assets used in performing the contract, but has not completed the necessary requirements regarding novation and change-of-name agreements in FAR subpart [42.12](#), the Contractor shall provide the responsible Contracting Officer a minimum of one business day's written notification of its intention to (A) change the name in the CCR database; (B) comply with the requirements of subpart [42.12](#); and (C) agree in writing to the timeline and procedures specified by the responsible Contracting Officer. The Contractor must provide with the notification sufficient documentation to support the legally changed name.

(ii) If the Contractor fails to comply with the requirements of paragraph (t)(2)(i) of this clause, or fails to perform the agreement at paragraph (t)(2)(i)(C) of this clause, and, in the absence of a properly executed novation or change-of-name agreement, the CCR information that shows the Contractor to be other than the Contractor indicated in the contract will be considered to be incorrect information within the meaning of the "Suspension of Payment" paragraph of the electronic funds transfer (EFT) clause of this contract.

(3) The Contractor shall not change the name or address for EFT payments or manual payments, as appropriate, in the CCR record to reflect an assignee for the purpose of assignment of claims (see Subpart [32.8](#), Assignment of Claims). Assignees shall be separately registered in the CCR database. Information provided to the Contractor's CCR record that indicates payments, including those made by EFT, to an ultimate recipient other than that Contractor will be considered to be incorrect information within the meaning of the "Suspension of payment" paragraph of the EFT clause of this contract.

(4) Offerors and Contractors may obtain information on registration and annual confirmation requirements via the internet at <http://www.ccr.gov> or by calling 1-888-227-2423 or 269-961-5757.

(End of Clause)

52.212-5 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS--COMMERCIAL ITEMS (FEB 2008)

(a) The Contractor shall comply with the following Federal Acquisition Regulation (FAR) clauses, which are incorporated in this contract by reference, to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

(1) 52.233-3, Protest After Award (AUG 1996) (31 U.S.C. 3553).

(2) 52.233-4, Applicable Law for Breach of Contract Claim (OCT 2004) (Pub. L. 108-77, 108-78).

(b) The Contractor shall comply with the FAR clauses in this paragraph (b) that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items: (Contracting Officer check as appropriate.)

(1) 52.203-6, Restrictions on Subcontractor Sales to the Government (SEP 2006), with Alternate I (OCT 1995) (41 U.S.C. 253g and 10 U.S.C. 2402).

(2) 52.219-3, Notice of HUBZone Small Business Set-Aside (Jan 1999) (15 U.S.C. 657a).

(3) 52.219-4, Notice of Price Evaluation Preference for HUBZone Small Business Concerns (JUL 2005) (if the offeror elects to waive the preference, it shall so indicate in its offer) (15 U.S.C. 657a).

(4) [Removed].

(5)(i) 52.219-6, Notice of Total Small Business Set-Aside (JUNE 2003) (15 U.S.C. 644).

(ii) Alternate I (OCT 1995) of 52.219-6.

(iii) Alternate II (MAR 2004) of 52.219-6.

(6)(i) 52.219-7, Notice of Partial Small Business Set-Aside (JUNE 2003) (15 U.S.C. 644).

(ii) Alternate I (OCT 1995) of 52.219-7.

(iii) Alternate II (MAR 2004) of 52.219-7.

(7) 52.219-8, Utilization of Small Business Concerns (MAY 2004) (15 U.S.C. 637 (d)(2) and (3)).

(8)(i) 52.219-9, Small Business Subcontracting Plan (Nov 2007) (15 U.S.C. 637(d)(4)).

(ii) Alternate I (OCT 2001) of 52.219-9

(iii) Alternate II (OCT 2001) of 52.219-9.

(9) 52.219-14, Limitations on Subcontracting (DEC 1996) (15 U.S.C. 637(a)(14)).

(10) 52.219-16, Liquidated Damages--Subcontracting Plan (JAN 1999) (15 U.S.C. 637(d)(4)(F)(i)).

(11)(i) 52.219-23, Notice of Price Evaluation Adjustment for Small Disadvantaged Business Concerns (SEP 2005) (10 U.S.C. 2323) (if the offeror elects to waive the adjustment, it shall so indicate in its offer).

(ii) Alternate I (JUNE 2003) of 52.219-23.

(12) 52.219-25, Small Disadvantaged Business Participation Program--Disadvantaged Status and Reporting (OCT 1999) (Pub. L. 103-355, section 7102, and 10 U.S.C. 2323).

(13) 52.219-26, Small Disadvantaged Business Participation Program--Incentive Subcontracting (OCT 2000) (Pub. L. 103-355, section 7102, and 10 U.S.C. 2323).

(14) 52.219-27, Notice of Total Service-Disabled Veteran-Owned Small Business Set-Aside (MAY 2004) (U.S.C. 657 f).

(15) 52.219-28, Post Award Small Business Program Rerepresentation (JUNE 2007) (15 U.S.C. 632(a)(2)).

- (16) 52.222-3, Convict Labor (JUNE 2003) (E.O. 11755).
- (17) 52.222-19, Child Labor--Cooperation with Authorities and Remedies (FEB 2008) (E.O. 13126).
- (18) 52.222-21, Prohibition of Segregated Facilities (FEB 1999).
- (19) 52.222-26, Equal Opportunity (MAR 2007) (E.O. 11246).
- (20) 52.222-35, Equal Opportunity for Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans (SEP 2006) (38 U.S.C. 4212).
- (21) 52.222-36, Affirmative Action for Workers with Disabilities (JUN 1998) (29 U.S.C. 793).
- (22) 52.222-37, Employment Reports on Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans (SEP 2006) (38 U.S.C. 4212).
- (23) 52.222-39, Notification of Employee Rights Concerning Payment of Union Dues or Fees (DEC 2004) (E.O. 13201).
- (24)(i) 52.222-50, Combating Trafficking in Persons (AUG 2007) (Applies to all contracts).
- (ii) Alternate I (AUG 2007) of 52.222-50.
- (25)(i) 52.223-9, Estimate of Percentage of Recovered Material Content for EPA-Designated Products (AUG 2000) (42 U.S.C. 6962(c)(3)(A)(ii)).
- (ii) Alternate I (AUG 2000) of 52.223-9 (42 U.S.C. 6962(i)(2)(c)).
- (26) FAR 52.223-15, Energy Efficiency in Energy-Consuming Products (DEC 2007) (42 U.S.C. 8259b) .
- (27)(i) 52.223-16, IEEE 1680 Standard for the Environmental Assessment of Personal Computer Products (DEC 2007) (E.O. 13423).
- (ii) Alternate I (DEC 2007) of 52.223-16.
- (28) 52.225-1, Buy American Act--Supplies (JUNE 2003) (41 U.S.C. 10a-10d).
- (29)(i) 52.225-3, Buy American Act--Free Trade Agreements--Israeli Trade Act (AUG 2007) (41 U.S.C. 10a-10d, 19 U.S.C. 3301 note, 19 U.S.C. 2112 note, Pub. L 108-77, 108-78, 108-286, 109-53 and 109-169).
- (ii) Alternate I (JAN 2004) of 52.225-3.
- (iii) Alternate II (JAN 2004) of 52.225-3.
- (30) 52.225-5, Trade Agreements (Nov 2007) (19 U.S.C. 2501, et seq., 19 U.S.C. 3301 note).
- (31) 52.225-13, Restrictions on Certain Foreign Purchases (FEB 2006) (E.O.s, proclamations, and statutes administered by the Office of Foreign Assets Control of the Department of Treasury).
- (32) 52.226-4, Notice of Disaster or Emergency Area Set-Aside (Nov 2007) (42 U.S.C. 5150).

___ (33) 52.226-5, Restrictions on Subcontracting Outside Disaster or Emergency Area (Nov 2007) (42 U.S.C. 5150).

___ (34) 52.232-29, Terms for Financing of Purchases of Commercial Items (FEB 2002) (41 U.S.C. 255(f), 10 U.S.C. 2307(f)).

___ (35) 52.232-30, Installment Payments for Commercial Items (OCT 1995) (41 U.S.C. 255(f), 10 U.S.C. 2307(f)).

X (36) 52.232-33, Payment by Electronic Funds Transfer--Central Contractor Registration (OCT 2003) (31 U.S.C. 3332).

___ (37) 52.232-34, Payment by Electronic Funds Transfer--Other than Central Contractor Registration (MAY 1999) (31 U.S.C. 3332).

___ (38) 52.232-36, Payment by Third Party (MAY 1999) (31 U.S.C. 3332).

___ (39) 52.239-1, Privacy or Security Safeguards (AUG 1996) (5 U.S.C. 552a).

___ (40)(i) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (FEB 2006) (46 U.S.C. Appx 1241(b) and 10 U.S.C. 2631).

___ (ii) Alternate I (APR 2003) of 52.247-64.

(c) The Contractor shall comply with the FAR clauses in this paragraph (c), applicable to commercial services, that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items: (Contracting Officer check as appropriate.)

X (1) 52.222-41, Service Contract Act of 1965 (Nov 2007) (41 U.S.C. 351, et seq.).

X (2) 52.222-42, Statement of Equivalent Rates for Federal Hires (MAY 1989) (29 U.S.C. 206 and 41 U.S.C. 351, et seq.).

X (3) 52.222-43, Fair Labor Standards Act and Service Contract Act--Price Adjustment (Multiple Year and Option Contracts) (NOV 2006) (29 U.S.C. 206 and 41 U.S.C. 351, et seq.).

___ (4) 52.222-44, Fair Labor Standards Act and Service Contract Act--Price Adjustment (February 2002) (29 U.S.C. 206 and 41 U.S.C. 351, et seq.).

___ (5) 52.222-51, Exemption from Application of the Service Contract Act to Contracts for Maintenance, Calibration, or Repair of Certain Equipment--Requirements (Nov 2007) (41 U.S.C. 351, et seq.).

___ (6) 52.222-53, Exemption from Application of the Service Contract Act to Contracts for Certain Services--Requirements (Nov 2007) (41 U.S.C. 351, et seq.).

___ (7) 52.237-11, Accepting and Dispensing of \$1 Coin (AUG 2007)(31 U.S.C. 5112(p)(1)).

(d) Comptroller General Examination of Record. The Contractor shall comply with the provisions of this paragraph (d) if this contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, and does not contain the clause at 52.215-2, Audit and Records--Negotiation.

(1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to and right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.

(2) The Contractor shall make available at its offices at all reasonable times the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR Subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.

(3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.

(e) (1) Notwithstanding the requirements of the clauses in paragraphs (a), (b), (c), and (d) of this clause, the Contractor is not required to flow down any FAR clause, other than those in paragraphs (i) through (vi) of this paragraph in a subcontract for commercial items. Unless otherwise indicated below, the extent of the flow down shall be as required by the clause--

(i) 52.219-8, Utilization of Small Business Concerns (May 2004) (15 U.S.C. 637(d)(2) and (3)), in all subcontracts that offer further subcontracting opportunities. If the subcontract (except subcontracts to small business concerns) exceeds \$550,000 (\$1,000,000 for construction of any public facility), the subcontractor must include 52.219-8 in lower tier subcontracts that offer subcontracting opportunities.

(ii) 52.222-26, Equal Opportunity (MAR 2007) (E.O. 11246).

(iii) 52.222-35, Equal Opportunity for Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans (SEP 2006) (38 U.S.C. 4212).

(iv) 52.222-36, Affirmative Action for Workers with Disabilities (June 1998) (29 U.S.C. 793).

(v) 52.222-39, Notification of Employee Rights Concerning Payment of Union Dues or Fees (DEC 2004) (E.O. 13201).

(vi) 52.222-41, Service Contract Act of 1965 (Nov 2007) (41 U.S.C. 351, et seq.).

(vii) 52.222-50, Combating Trafficking in Persons (AUG 2007) (22 U.S.C. 7104(g)). Flow down required in accordance with paragraph (f) of FAR clause 52.222-50.

(viii) 52.222-51, Exemption from Application of the Service Contract Act to Contracts for Maintenance, Calibration, or Repair of Certain Equipment--Requirements (Nov 2007) (41 U.S.C. 351, et seq.).

(ix) 52.222-53, Exemption from Application of the Service Contract Act to Contracts for Certain Services--Requirements (Nov 2007) (41 U.S.C. 351, et seq.).

(x) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (FEB 2006) (46 U.S.C. Appx 1241(b) and 10 U.S.C. 2631). Flow down required in accordance with paragraph (d) of FAR clause 52.247-64.

(2) While not required, the contractor May include in its subcontracts for commercial items a minimal number of additional clauses necessary to satisfy its contractual obligations.

(End of clause)

52.216-1 TYPE OF CONTRACT (APR 1984)

The Government contemplates award of a fixed price labor hour contract resulting from this solicitation.

(End of provision)

52.217-8 OPTION TO EXTEND SERVICES (NOV 1999)

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within 30 days.

(End of clause)

52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor within 60 days; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 30 days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed 60 months.

(End of clause)

52.219-18 NOTIFICATION OF COMPETITION LIMITED TO ELIGIBLE 8(A) CONCERNS (JUN 2003)

(a) Offers are solicited only from small business concerns expressly certified by the Small Business Administration (SBA) for participation in the SBA's 8(a) Program and which meet the following criteria at the time of submission of offer--

(1) The Offeror is in conformance with the 8(a) support limitation set forth in its approved business plan; and

(2) The Offeror is in conformance with the Business Activity Targets set forth in its approved business plan or any remedial action directed by the SBA.

(b) By submission of its offer, the Offeror represents that it meets all of the criteria set forth in paragraph (a) of this clause.

(c) Any award resulting from this solicitation will be made to the Small Business Administration, which will subcontract performance to the successful 8(a) offeror selected through the evaluation criteria set forth in this solicitation.

(d)(1) Agreement. A small business concern submitting an offer in its own name shall furnish, in performing the

contract, only end items manufactured or produced by small business concerns in the United States or its outlying areas. If this procurement is processed under simplified **acquisition** procedures and the total amount of this contract does not exceed \$25,000, a small business concern may furnish the product of any domestic firm. This paragraph does not apply to construction or service contracts.

(2) The insert name of SBA's contractor will notify the Defense Security Cooperation Agency Contracting Officer in writing immediately upon entering an agreement (either oral or written) to transfer all or part of its stock or other ownership interest to any other party.

(End of clause)

52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):

<http://farsite.hill.af.mil/>

(End of clause)

252.219-7009 SECTION 8(A) DIRECT AWARD (SEP 2007)

(a) This contract is issued as a direct award between the contracting office and the 8(a) Contractor pursuant to the Partnership Agreement between the Small Business Administration (SBA) and the Department of Defense. Accordingly, the SBA, even if not identified in Section A of this contract, is the prime contractor and retains responsibility for 8(a) certification, for 8(a) eligibility determinations and related issues, and for providing counseling and assistance to the 8(a) Contractor under the 8(a) Program. The cognizant SBA district office is:

(To be completed by the Contracting Officer at the time of award)

(b) The contracting office is responsible for administering the contract and for taking any action on behalf of the Government under the terms and conditions of the contract; provided that the contracting office shall give advance notice to the SBA before it issues a final notice terminating performance, either in whole or in part, under the contract. The contracting office also shall coordinate with the SBA prior to processing any novation agreement. The contracting office may assign contract administration functions to a contract administration office.

(c) The Contractor agrees that--

(1) It will notify the Contracting Officer, simultaneous with its notification to the SBA (as required by SBA's 8(a) regulations at 13 CFR 124.308), when the owner or owners upon whom 8(a) eligibility is based plan to relinquish ownership or control of the concern. Consistent with Section 407 of Pub. L. 100-656, transfer of ownership or control shall result in termination of the contract for convenience, unless the SBA waives the requirement for termination prior to the actual relinquishing of ownership and control; and

(2) It will not subcontract the performance of any of the requirements of this contract without the prior written approval of the SBA and the Contracting Officer.

(End of Clause)

252.232-7007 LIMITATION OF GOVERNMENT'S OBLIGATION (MAY 2006)

(a) Contract line item(s) 0001 through 0003 are incrementally funded. For these item(s), the partial sum of the total base period price is presently available for payment and allotted to this contract. An allotment schedule is set forth in paragraph (j) of this clause.

(b) For items(s) identified in paragraph (a) of this clause, the Contractor agrees to perform up to the point at which the total amount payable by the Government, including reimbursement in the event of termination of those item(s) for the Government's convenience, approximates the total amount currently allotted to the contract. The Contractor is not authorized to continue work on those item(s) beyond that point. The Government will not be obligated in any event to reimburse the Contractor in excess of the amount allotted to the contract for those item(s) regardless of anything to the contrary in the clause entitled "TERMINATION FOR THE CONVENIENCE OF THE GOVERNMENT." As used in this clause, the total amount payable by the Government in the event of termination of applicable contract line item(s) for convenience includes costs, profit and estimated termination settlement costs for those item(s).

(c) Notwithstanding the dates specified in the allotment schedule in paragraph (j) of this clause, the Contractor will notify the Contracting Officer in writing at least ninety days prior to the date when, in the Contractor's best judgment, the work will reach the point at which the total amount payable by the Government, including any cost for termination for convenience, will approximate 85 percent of the total amount then allotted to the contract for performance of the applicable item(s). The notification will state (1) the estimated date when that point will be reached and (2) an estimate of additional funding, if any, needed to continue performance of applicable line items up to the next scheduled date for allotment of funds identified in paragraph (j) of this clause, or to a mutually agreed upon substitute date. The notification will also advise the Contracting Officer of the estimated amount of additional funds that will be required for the timely performance of the item(s) funded pursuant to this clause, for subsequent period as may be specified in the allotment schedule in paragraph (j) of this clause, or otherwise agreed to by the parties. If after such notification additional funds are not allotted by the date identified in the Contractor's notification, or by an agreed substitute date, the Contracting Officer will terminate any item(s) for which additional funds have not been allotted, pursuant to the clause of this contract entitled "TERMINATION FOR THE CONVENIENCE OF THE GOVERNMENT".

(d) When additional funds are allotted for continued performance of the contract line item(s) identified in paragraph (a) of this clause, the parties will agree as to the period of contract performance which will be covered by the funds. The provisions of paragraph (b) through (d) of this clause will apply in like manner to the additional allotted funds and agreed substitute date, and the contract will be modified accordingly.

(e) If, solely by reason of failure of the Government to allot additional funds, by the dates indicated below, in amounts sufficient for timely performance of the contract line item(s) identified in paragraph (a) of this clause, the Contractor incurs additional costs or is delayed in the performance of the work under this contract and if additional funds are allotted, an equitable adjustment will be made in the price or prices (including appropriate target, billing, and ceiling prices where applicable) of the item(s), or in the time of delivery, or both. Failure to agree to any such equitable adjustment hereunder will be a dispute concerning a question of fact within the meaning of the clause entitled "disputes."

(f) The Government may at any time prior to termination allot additional funds for the performance of the contract line item(s) identified in paragraph (a) of this clause.

(g) The termination provisions of this clause do not limit the rights of the Government under the clause entitled "DEFAULT." The provisions of this clause are limited to work and allotment of funds for the contract line item(s) set forth in paragraph (a) of this clause. This clause no longer applies once the contract is fully funded except with regard to the rights or obligations of the parties concerning equitable adjustments negotiated under paragraphs (d) or (e) of this clause.

(h) Nothing in this clause affects the right of the Government to this contract pursuant to the clause of this contract entitled "TERMINATION FOR CONVENIENCE OF THE GOVERNMENT."

(i) Nothing in this clause shall be construed as authorization of voluntary services whose acceptance is otherwise prohibited under 31 U.S.C. 1342.

(j) The parties contemplate that the Government will allot funds to this contract in accordance with the following schedule:

On execution of contract \$--

Funding will be allotted to awarded contract on a quarterly basis. Anticipated allotment schedule will be included in award.

(End of clause)

PAST PERFORMANCE QUESTIONNAIRE

PAST PERFORMANCE QUESTIONNAIRE
CHDS General Support

(Please have your references complete and fax or mail to the POC below).

HQ0013-08-R-0006

POC: Ms. Janet Szatmary, Contract Specialist, FAX: (703) 602-1671

DUE: Date/Time reflected in Block 8 of SF1449 NO EXCEPTIONS

(Note: No cover sheet required)

I. Evaluation of Offeror:

Company/Division Providing Services: _____

Address: _____

Description of Services Provided: _____

Contract Number: _____ Dollar Value (Annual): _____

Performance Period: _____ Performance Location: _____

Type of Contract:

Check One:
Fixed Price _____ Cost Reimbursement _____ Other (Please Specify) _____

Check One:
Negotiated _____ Sealed Bid _____ Competitive _____ Non-Competitive _____

Basis of Payment:
Commodity _____ Labor/Equipment Hours _____ Other (specify) _____

Type & Extent of Subcontracting: _____

II. Evaluated by:

Company/Organization/Address: _____

Name & Title: _____

Signature: _____ Date: _____

Telephone: _____ FAX: _____

III. Evaluation:

Please answer questions 1 through 15 using the following criteria. Circle only one response per question. For elements rated "unsatisfactory", please comment on the specific problem(s) or performance failure(s) that prompted this rating.

4 - Exceptional: Performance met and exceeded many of the contractual requirements to the organization's benefit. The contractual performance of the element being evaluated was accomplished with few minor problems for which corrective actions were highly effective.

3 - Very Good: Performance met and exceeded some to the contractual requirements to the organization's benefit. The contractual performance of the element being evaluated was accomplished with some minor problems for which corrective actions were effective.

2 - Satisfactory: Performance met contractual requirements. The contractual performance of the element being evaluated was accomplished with some minor problems for which corrective actions were satisfactory.

1 - Marginal: Performance barely met contractual requirements. The contractual performance of the element being evaluated reflects a serious problem for which corrective actions have not yet been identified, appear only marginally effective or were not fully implemented.

0 - Unsatisfactory: Performance did not meet some contractual requirement and recovery is not likely in a timely manner. The contractual performance of the element being evaluated reflects serious problems for which corrective actions were ineffective.

N/A: Not Applicable or not observed.

1. Evaluate the contractor's overall commitment to quality performance and customer satisfaction.

4 3 2 1 0 N/A

Comment:

2. Evaluate the contractor's overall technical competence.

4 3 2 1 0 N/A

Comment:

3. Evaluate the contractor's cooperation and willingness to work as a team (with your personnel, other contractors, etc.).

4 3 2 1 0 N/A

Comment:

4. Evaluate the contractor's compliance with contractual requirements.

4 3 2 1 0 N/A

Comment:

5. Evaluate the contractor's responsiveness to contract, program and/or schedule changes.

4 3 2 1 0 N/A

Comment:

6. Evaluate the effectiveness of the contractor's overall quality control procedures.

4 3 2 1 0 N/A

Comment:

7. Evaluate the effectiveness of the contractor's safety program or efforts.

4 3 2 1 0 N/A

Comment:

8. Evaluate the effectiveness of the contractor's on-site management and supervision.

4 3 2 1 0 N/A

Comment:

9. Evaluate the contractor's ability to overcome technical problems, labor issues, and/or other performance difficulties.

4 3 2 1 0 N/A

Comment:

10. Evaluate the contractor's ability to plan and conduct operations in the most cost effective manner.

4 3 2 1 0 N/A

Comment:

11. Evaluate the contractor's ability to adhere to schedules and complete work on time.

4 3 2 1 0 N/A

Comment:

12. Evaluate the quality and stability of the contractor's workforce.

4 3 2 1 0 N/A

Comment:

13. Evaluate the availability, adequacy and suitability of the contractor's staffing for the work required.

4 3 2 1 0 N/A

Comment:

14. Evaluate the availability, adequacy and suitability of the contractor's gear and equipment for the work required.

4 3 2 1 0 N/A

Comment: