



DEFENSE SECURITY COOPERATION AGENCY

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JAN 20 2011

MEMORANDUM FOR THE DEPUTY UNDER SECRETARY OF THE AIR FORCE
FOR INTERNATIONAL AFFAIRS
DEPUTY ASSISTANT SECRETARY OF THE ARMY
FOR DEFENSE EXPORTS AND COOPERATION
DEPUTY ASSISTANT SECRETARY OF THE NAVY
FOR INTERNATIONAL PROGRAMS
DIRECTOR, DEFENSE CONTRACT MANAGEMENT
AGENCY
DIRECTOR FOR SECURITY ASSISTANCE, DEFENSE
FINANCE AND ACCOUNTING SERVICE –
INDIANAPOLIS OPERATIONS
DIRECTOR, DEFENSE INFORMATION SYSTEMS
AGENCY
DIRECTOR, DEFENSE LOGISTICS AGENCY
DIRECTOR, DEFENSE LOGISTICS INFORMATION
SERVICE
DIRECTOR, DEFENSE REUTILIZATION AND
MARKETING SERVICE
DIRECTOR, DEFENSE THREAT REDUCTION
AGENCY
DIRECTOR, NATIONAL GEOSPATIAL-INTELLIGENCE
AGENCY
DEPUTY DIRECTOR FOR INFORMATION ASSURANCE

SUBJECT: Defense Security Assistance Management System (DSAMS) State description field
Case Detail Window expansion, DSCA Policy Memo 11-04; [SAMM E-Change 180]

DSAMS Release 9.15, which was deployed in June 2010, expanded the view in the DSAMS State Description field to allow Implementing Agencies (IAs) to enter up to 250 characters to provide clear descriptions of defense articles and services being transferred on Letter of Offer and Acceptance (LOA) documents. This memorandum provides formal guidance for entering clear and concise state description information into the DSAMS Case Detail Window.



The IA is responsible for ensuring the State Description field of the DSAMS Case Detail Window:

- a) Provides a clear description of the major defense articles and or services being transferred or sold to include quantities and follow-on support or spares being provided (e.g., “This LOA is for the purchase of 6 PATRIOT PAC-3 Fire Units and related support equipment, spare parts and initial maintenance teams”). Sensitive munitions (e.g., White Phosphorus or Depleted Uranium) must also be highlighted in this field.
- b) Includes additional end items being provided on amendments to major defense equipment cases. Quantities should be included only if there is an increase or decrease with a brief explanation of the change (e.g. “This Amendment provides 2 additional MIDS Terminals and associated support equipment per customer’s request”). Amendments that realign funds between lines, adjust delivery schedules and/or periods of performance should provide a succinct statement that indicates the intent of the document (e.g., “This Amendment realigns funds between lines to reflect actual costs and adjusts delivery schedules for M1A2 Tanks and support equipment”).
- c) Indicates the major end items being supported and provide descriptions of items previously delivered if multiple platforms are being supported for follow-on support documents (Basic, Amendments and/or Modifications) (e.g., “This LOA provides follow-on support for the M1A1Abrams Tank, M2 Bradley IFVs, M113 APCs, M109 Howitzer and related support equipment including maintenance teams, spare parts and related services”).

This memorandum is effective 30 days from date of signature. If you have any questions regarding this policy, please contact Ms. Michelle Davis, DSCA STR/POL, at (703) 601-3843 or email michelle.davis@dscamail



Scott Schless
Principal Director
Strategy

Attachment:

1. SAMM Change

cc:

STATE/PM-RSAT

AFRICOM

CENTCOM

EUCOM

JFCOM

NORTHCOM

PACOM

SOCOM

SOUTHCOM

TRANSCOM

USASAC

SATFA TRADOC

NAVICP

NETSAFA

AFSAC

AFSAT

DISAM

Department of State (DoS) Requirements in the Defense Security Assistance Management System (DSAMS), DSCA Policy 11-04

1) Insert the following paragraph to read as C5.4.14.10.

Department of State (DoS) approval is required for all Letters of Offer and Acceptance and subsequent amendments that add or increase scope. CWD submits daily the State List Report which provides DoS with descriptions of defense articles and services being transferred on LOA documents. The report is produced by DSAMS and includes the “State Description” entered by the IA on the DSAMS Case Detail Window. The IA is responsible for ensuring the State Description:

- a) Is a clear and concise description of the major defense articles and or services being transferred or sold to include quantities and if follow-on support or spares are also being provided (e.g., “This LOA is for the purchase of 6 PATRIOT PAC-3 Fire Units and related support equipment, spare parts and initial maintenance teams”). Sensitive munitions (e.g., White Phosphorus or Depleted Uranium) must also be highlighted in this field.
- b) Includes additional end items being provided on amendments to major defense equipment cases. Quantities should be included only if there is an increase or decrease with a brief explanation of the change (e.g. “This Amendment provides 2 additional MIDS Terminals and associated support equipment per customer’s request”). Amendments that realign funds between lines, adjust delivery schedules and/or periods of performance should provide a succinct statement that indicates the intent of the document (e.g., “This Amendment realigns funds between lines to reflect actual costs and adjusts delivery schedules for M1A2 Tanks and support equipment”).
- c) Indicates the major end items being supported and provide descriptions of items previously delivered if multiple platforms are being supported for follow-on support documents (Basic, Amendments and/or Modifications) (e.g., “This LOA provides follow-on support for the M1A1Abrams Tank, M2 Bradley IFVs, M113 APCs, M109 Howitzer and related support equipment including maintenance teams, spare parts and related services”).

2) Renumber paragraph C5.4.14.10. to read as paragraph C5.4.14.11.

The Automated State Department Approval (ASDA) was a system by which certain cases were allowed to be approved by DoS without DSCA countersignature. This system is no longer in use, and all LOA documents require DSCA countersignature.